

Original

Glen Rock Board of Education  
Parking Lot Renovations at Central Elementary School  
PSA 8655

FORM OF BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned

Your Way Construction, Inc. \_\_\_\_\_ as Principal, and \_\_\_\_\_ Travelers Casualty and Surety Company of America

as Surety, are hereby and firmly bound unto the Glen Rock Board of Education \_\_\_\_\_ in the penal sum of TEN PERCENT of amount of bid, not to exceed TWENTY THOUSAND and 00/100 (10% not to exceed \$20,000.00) for payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors,

Signed this \_\_\_\_\_ 20th \_\_\_\_\_ day of \_\_\_\_\_ May, 2021 \_\_\_\_\_.

The condition of the above obligation is such that whereas the Principal has submitted to the Owner as defined, a certain Bid, attached hereto, and hereby made a part hereof, to enter into a contract in writing for:

Parking Lot Renovations at Central Elementary School


NOW, THEREOF, If said Bid shall be rejected, or, in the alternative,

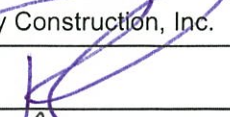
If said Bid shall be accepted and the Principal shall execute and deliver a Contract in the form of Contract provided (properly completed in accordance with said Bid) and shall furnish a bond for his faithful performance of said Contract, and shall in all other respects perform the Agreement created by the acceptance of the Bid.

Then this obligation shall be void, otherwise the same shall remain in force, and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Principal may accept such Bid; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and Surety have set their hands and seals, and such of them as are corporations having caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Travelers Casualty and Surety Company of America  
Surety:   
Lisa Nosal, Atty-In-Fact  
STATE OF \_\_\_\_\_ )  
: SS:  
COUNTY OF \_\_\_\_\_ )


Principal: Your Way Construction, Inc. (L.S.)  
By:   
(PC) Pedro Costa, President

On this \_\_\_\_\_ 20th \_\_\_\_\_ day of \_\_\_\_\_ May \_\_\_\_\_ 20 21, before me personally came

Glen Rock Board of Education  
Parking Lot Renovations at Central Elementary School  
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Pedro Costa to me known, who, being by me duly sworn, did dispose and say;  
he resides in 21 Ann St, Colts Neck, NJ that he is the President

of the instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation, and that he signed his name thereto by like order.

(SEAL)  
\_\_\_\_\_

Notary Public of NJ

My Commission expires 2/28/2022

STEPHANIE PHU  
NOTARY PUBLIC OF NEW JERSEY  
My Commission Expires 2/28/2022

Glen Rock Board of Education  
Parking Lot Renovations at Central Elementary School  
PSA 8655

### CERTIFICATE OF SURETY

KNOW ALL MEN BY THESE PRESENT, that for and in consideration of the sum of One Dollar, lawful money of the United States, the receipt whereof is hereby acknowledge, paid the undersigned Surety, and for other valuable consideration, Travelers Casualty and Surety Company of America , a corporation organized and existing under the laws of the State of CT and licensed to do business in the State of New Jersey consents and agrees, that if the contract for the Parking Lot Renovations at Central Elementary School be awarded to Your Way Construction, Inc. the undersigned corporation agrees with the said Contractor to execute the final bond as required by the specifications, and to become Surety in the full amount in accordance with specifications for the faithful performance of the contract. The undersigned Surety does further agree that having examined the Instructions to Bidders, General Conditions, Supplementary General Conditions, Specifications, and all other Contract Documents, and the bid of Your Way Construction, Inc. hereto attached, we hereby declare that, if said bid or any part thereof be accepted, we are willing to be bound with the said bidder upon the terms and conditions mentioned in the proposal and specifications through the issuance of a Performance Bond and a Labor and Materials Payment Bond, conditioned upon the faithful and satisfactory performance of all obligations and requirements of the contract.

The undersigned Surety does further agree that they will supply a maintenance bond in the amount of 100% of the contract sum, including all change orders, conditioned upon the faithful and satisfactory performance of all obligations and requirements for correction of work for two years from the date of Substantial Completion.

IN Witness Whereof, the undersigned, Travelers Casualty and Surety Company of America, has caused this agreement to be signed by its duly authorized representative and its corporate seal to be hereto affixed this 20<sup>th</sup> day of May, 2021

Travelers Casualty and Surety Company of America

By:   
Lisa Nosal, Atty-in-fact

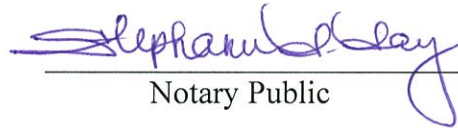


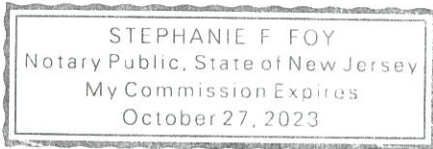
ACKNOWLEDGEMENT OF SURETY

State of New Jersey ]  
                                              |-ss  
County of Passaic    ]

On May 20, 2021, before me personally came Lisa Nosal to me known, who, being by me duly sworn, did depose and say that she is an attorney-in-fact of Travelers Casualty and Surety Company of America the corporation described in and which executed the within instrument; that she knows the corporate seal of said corporation, and that the seal affixed to the within instrument is such corporate seal, and that she signed the said instrument and affixed the said seal as Attorney-in-Fact by authority of the Board of Directors of said corporation and by authority of this office under the Standing Resolutions thereof.

My Commission expires:

  
\_\_\_\_\_  
Notary Public







**Travelers Casualty and Surety Company of America  
Travelers Casualty and Surety Company  
St. Paul Fire and Marine Insurance Company**

**POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Lisa Nosal** of **TOTOWA New Jersey**, their true and lawful Attorney-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.  
IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this 3rd day of February, 2017.



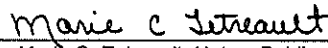
State of Connecticut  
City of Hartford ss.

By:   
Robert L. Raney, Senior Vice President

On this the 3rd day of February, 2017, before me personally appeared Robert L. Raney, who acknowledged himself to be the Senior Vice President of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

In Witness Whereof, I hereunto set my hand and official seal.  
My Commission expires the 30th day of June, 2021



  
Marie C. Tetreault, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, which resolutions are now in full force and effect, reading as follows:

**RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

**FURTHER RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

**FURTHER RESOLVED**, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

**FURTHER RESOLVED**, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 20th day of May, 2021



  
Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.  
Please refer to the above-named Attorney-in-Fact and the details of the bond to which the power is attached.

TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA

HARTFORD, CONNECTICUT 06183

FINANCIAL STATEMENT AS OF DECEMBER 31, 2019

AS FILED IN THE STATE OF NEW JERSEY

CAPITAL STOCK \$ 6,480,000

ASSETS		LIABILITIES & SURPLUS	
CASH AND INVESTED CASH	\$ 90,238,215	UNEARNED PREMIUMS	\$ 1,079,715,557
BONDS	3,590,884,327	LOSSES	772,047,572
STOCKS	297,933,044	LOSS ADJUSTMENT EXPENSES	174,714,866
INVESTMENT INCOME DUE AND ACCRUED	37,250,410	COMMISSIONS	46,970,467
OTHER INVESTED ASSETS	3,986,514	TAXES, LICENSES AND FEES	14,728,588
PREMIUM BALANCES	263,364,263	OTHER EXPENSES	43,134,646
NET DEFERRED TAX ASSET	52,134,926	CURRENT FEDERAL AND FOREIGN INCOME TAXES	12,674,197
REINSURANCE RECOVERABLE	31,203,529	REMITTANCES AND ITEMS NOT ALLOCATED	17,964,746
SECURITIES LENDING REINVESTED COLLATERAL ASSETS	3,732,602	AMOUNTS WITHHELD / RETAINED BY COMPANY FOR OTHERS	26,565,278
RECEIVABLES FROM PARENT, SUBSIDIARIES AND AFFILIATES	11,831,826	RETROACTIVE REINSURANCE RESERVE ASSUMED	826,255
ASSUMED REINSURANCE RECEIVABLE AND PAYABLE	567,396	POLICYHOLDER DIVIDENDS	11,482,845
OTHER ASSETS	3,574,888	PROVISION FOR REINSURANCE	9,837,205
		ADVANCE PREMIUM	2,140,883
		PAYABLE FOR SECURITIES LENDING	3,732,802
		CEDED REINSURANCE NET PREMIUMS PAYABLE	46,059,812
		OTHER ACCRUED EXPENSES AND LIABILITIES	421,937
		TOTAL LIABILITIES	\$ 2,283,017,456
		CAPITAL STOCK	\$ 6,480,000
		PAID IN SURPLUS	433,803,760
		OTHER SURPLUS	1,683,400,804
		TOTAL SURPLUS TO POLICYHOLDERS	\$ 2,123,684,564
TOTAL ASSETS	\$ 4,386,702,020	TOTAL LIABILITIES & SURPLUS	\$ 4,386,702,020

STATE OF CONNECTICUT )  
 COUNTY OF HARTFORD ) SS.  
 CITY OF HARTFORD )

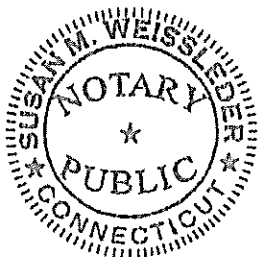
MICHAEL J. DOODY, BEING DULY SWORN, SAYS THAT HE IS VICE PRESIDENT - FINANCE, OF TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA, AND THAT TO THE BEST OF HIS KNOWLEDGE AND BELIEF, THE FOREGOING IS A TRUE AND CORRECT STATEMENT OF THE FINANCIAL CONDITION OF SAID COMPANY AS OF THE 31ST DAY OF DECEMBER, 2019.

*Michael J. Doody*  
 VICE PRESIDENT - FINANCE

*Susan M. Weissleder*  
 NOTARY PUBLIC

SUSAN M. WEISSLEDER  
 Notary Public  
 My Commission Expires November 30, 2022

SUBSCRIBED AND SWORN TO BEFORE ME THIS  
 26TH DAY OF MARCH, 2020



SEE ATTACHED

SURETY DISCLOSURE STATEMENT AND CERTIFICATION

Travelers Casualty and Surety Company of America, surety(ies) on the attached bond, hereby certifies(y) the following:

(1) The surety meets the applicable capital and surplus requirements of R.S. 17:17-6 or R.S. 17:17-7 as of the surety's most current annual filing with the New Jersey Department of Insurance.

(2) The capital (where applicable) and surplus, as determined in accordance with the applicable laws of this State, of the surety(ies) participating in the issuance of the attached bond is (are) in the following amount(s) as of the calendar year ended December 31, \_\_\_\_ (most recent calendar year for which capital and surplus amounts are available), which amounts have been certified as indicated by certified public accountants (indicating separately for each surety that surety's capital and surplus amounts, together with the name and address of the firm of certified public accounts that shall have certified those amounts):

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(3) (a) With respect to each surety participating in the issuance of the attached bond that has received from the United States Secretary of the Treasury a certificate of authority pursuant to 31 U.S.C. ' 9305, the underwriting limitation established therein and the date as of which that limitation was effective is as follows (indicating for each such surety that surety's underwriting limitation and the effective date thereof):

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(b) With respect to each surety participating in the issuance of the attached bond that has not received such a certificate of authority from the United States Secretary of the Treasury, the underwriting limitation of that surety as established pursuant to R.S. 17:18-9 as of (date on which such limitation was so established) is as follows (indicating for each such surety that surety's underwriting limitation and the date on which that limitation was established):

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(4) The amount of the bond to which this statement and certification is attached is \$\_\_\_\_\_.  
10% of Bid Amount Not to Exceed \$20,000.00

(5) If, by virtue of one or more contracts of reinsurance, the amount of the bond indicated under item (4) above exceeds the total underwriting limitation of all sureties on the bond as set forth in items (3)(a) or (3)(b) above, or both, then for each such contract of reinsurance:

(a) The name and address of each such reinsurer under that contract and the amount of that reinsurer's participation in the contract is as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ ; and

(b) Each surety that is party to any such contract of reinsurance certifies that each reinsurer listed under item (5)(a) satisfies the credit for reinsurance requirement.

CERTIFICATE  
(to be completed by an authorized certifying agency  
for each surety on the bond)

I, Lisa Nosal (name of agent), as Atty-in-fact (title of agent) for  
Travelers Casualty and Surety Company of America  
(name of surety), a corporation/mutual insurance company/other (indicating type of business organization) (circle  
one) domiciled in CT (state of domicile), DO HEREBY CERTIFY that to the best of my knowledge,  
the foregoing statements made by me are true and ACKNOWLEDGE that, if any of those statements are  
false, this bond is VOIDABLE.



\_\_\_\_\_  
(Signature of certifying agent)  
Lisa Nosal  
\_\_\_\_\_  
(Printed name of certifying agent)  
Atty-in-fact  
\_\_\_\_\_  
(Title of certifying agent)

## SURETY DISCLOSURE STATEMENT AND CERTIFICATION

pursuant to N.J.S.A. 2A:44-143

(for use when surety(ies) have a certificate from U.S. Secretary of the Treasury in accordance with 31 U.S.C. Section 9305)

The Travelers Indemnity Company, St. Paul Fire and Marine Insurance Company, Travelers Casualty and Surety Company, United States Fidelity and Guaranty Company, The Standard Fire Insurance Company, Travelers Casualty Insurance Company of America, Farmington Casualty Company, St. Paul Mercury Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Guardian Insurance Company, Fidelity and Guaranty Insurance Company, Travelers Casualty and Surety Company of America, surety(ies) on the attached bond, hereby certifies(y) the following:

- 1) Each surety meets the applicable capital and surplus requirements of R.S.17:17-6 or R.S.17:17-7 as of the surety's most current annual filing with the New Jersey Department of Insurance.
- 2) The capital and surplus, as determined in accordance with the applicable laws of this State, of the surety(ies) participating in the issuance of the attached bond is (are) in the following amounts as of the calendar year ended **December 31, 2019** (most recent calendar year for which capital and surplus amounts are available), which amounts have been certified by **KPMG LLP**, located at One Financial Plaza, Hartford, CT 06103-4103, in the Annual Audited Combined Financial Statements for the first eleven (11) companies below, and on a Stand-alone Annual Audited Financial Statement for the twelfth (12<sup>th</sup>) company below, all on file with the New Jersey Department of Insurance, 20 West State Street CN-325, Trenton, New Jersey 08625-0325.

<u>Surety Company</u>	<u>Capital</u>	<u>Surplus</u>
The Travelers Indemnity Company	\$ 10,790,700	\$6,708,810,536
St. Paul Fire and Marine Insurance Company	\$ 20,000,000	\$5,868,725,032
Travelers Casualty and Surety Company	\$ 25,000,000	\$6,890,366,651
United States Fidelity and Guaranty Company	\$ 35,214,075	\$882,589,404
The Standard Fire Insurance Company	\$ 5,000,000	\$1,212,405,420
Travelers Casualty Insurance Company of America	\$ 6,000,000	\$563,110,749
Farmington Casualty Company	\$ 6,000,000	\$283,282,836
St. Paul Mercury Insurance Company	\$ 4,230,000	\$114,920,430
Fidelity and Guaranty Insurance Underwriters, Inc.	\$13,434,900	\$89,585,092
St. Paul Guardian Insurance Company	\$ 4,200,000	\$22,720,097
Fidelity and Guaranty Insurance Company	\$ 5,000,000	\$18,561,956
Travelers Casualty and Surety Company of America	\$ 6,480,000	\$2,123,684,564

- 3) With respect to each surety participating in the issuance of the attached bond that has received from the U.S. Secretary of the Treasury a certificate of authority pursuant to 31 U.S.C. Section 9305, the underwriting limitation established therein on **July 1, 2020** (most recent calendar year available) is as follows:

<u>Surety Company</u>	<u>Limitation</u>
The Travelers Indemnity Company	\$670,881,000
St. Paul Fire and Marine Insurance Company	\$475,873,000
Travelers Casualty and Surety Company	\$670,641,000
United States Fidelity and Guaranty Company	\$88,259,000
The Standard Fire Insurance Company	\$121,241,000
Travelers Casualty Insurance Company of America	\$56,311,000
Farmington Casualty Company	\$28,328,000
St. Paul Mercury Insurance Company	\$11,492,000
Fidelity and Guaranty Insurance Underwriters, Inc.	\$8,959,000
St. Paul Guardian Insurance Company	\$2,272,000
Fidelity and Guaranty Insurance Company	\$1,856,000
Travelers Casualty and Surety Company of America	\$212,368,000

- 4) If, by virtue of one or more contracts of reinsurance, the amount of the bond indicated under Item 5 below exceeds the total underwriting limitation of all sureties on the bond as set forth in Item 3 above, then for each such contract of reinsurance:

- a) The name and address of each such reinsurer under that contract and the amount of the reinsurer's participation in the contract is as follows:

<u>Reinsurer</u>	<u>Address</u>	<u>Amount</u>
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The amount of the bond indicated under Item 5 below *does not* exceed the total underwriting limitation of all sureties on the bond as set forth in Item 3 above.

and;

- b) Each surety that is party to such contract of reinsurance certifies that each reinsurer listed under Item 4(a) satisfies the credit for reinsurance requirement established under P.L.1993, c. 243 (C.17:51B-1 *et seq.*) and any applicable regulations in effect as of the date on which the bond to which this statement and certification is attached shall have been filed with the appropriate public agency.

CERTIFICATE

I, **Eric B. Bruder**, as Attorney-in-Fact for the companies herein listed, corporations domiciled in Connecticut, Iowa, and Wisconsin, DO HEREBY CERTIFY that, to the best of my knowledge, the foregoing statements made by me are true, and ACKNOWLEDGE that, if any of those statements made by me are false, this bond is VOIDABLE.



\_\_\_\_\_  
(Signature of certifying agent/officer)

Eric B. Bruder

\_\_\_\_\_  
(Print name of certifying agent/officer)

Vice President, Finance

Chief Financial Officer, Bond & Specialty Insurance

\_\_\_\_\_  
(Title of certifying agent/officer)

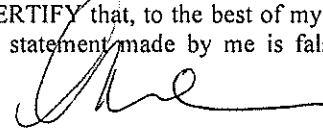
Date: August 11, 2020

10% of bid amount not to exceed \$20,000

- 5) The amount of the bond to which the statement and certification is attached is \$ \_\_\_\_\_, which *does not* exceed the total underwriting limitation of all sureties on the bond as set forth in Item 3 above

CERTIFICATE

I, Lisa Nosal (name of agent), as Atty-in-fact (title of agent) for the companies herein listed, corporations domiciled in Connecticut, Iowa, and Wisconsin, DO HEREBY CERTIFY that, to the best of my knowledge, the foregoing statement made by me is true, and ACKNOWLEDGE that, if the statement made by me is false, this bond is VOIDABLE.



\_\_\_\_\_  
(Signature of certifying agent/officer)

Lisa Nosal

\_\_\_\_\_  
(Print name of certifying agent/officer)

Atty-in-fact

\_\_\_\_\_  
(Title of certifying agent/officer)

Date: 05/20/2021



30 April 2021

Glen Rock Board of Education  
Parking Lot Renovations at Central Elementary School  
PSA 8655

DOCUMENT 00 41 13  
BID FORM – STIPULATED SUM (SINGLE-PRIME CONTRACT)

To: Mr. Michael Rinderknecht, Business Administrator / Board Secretary  
Glen Rock Board of Education  
620 Harristown Road  
Glen Rock, NJ 07452

Project: **Parking Lot Renovations at Central Elementary School**  
Glen Rock Board of Education  
PSA No. **8655**

Date: May 20, 2021

Submitted by: Yoor Way Construction Inc.  
(full name of Bidder)

(full address) 404 Coit St,  
Irvington, NJ 07111

(phone number) (973) 849-6614

Submit one (1) original and two (2) copies of the executed Bid Proposal and all required documentation on Bid Forms provided, signed and sealed with required security deposit and required attachments in a closed opaque envelope, clearly identified with Bidder's Name, Project Name and number, and Owner's Name on the outside.

1. BID PROPOSAL

Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Contract Documents prepared by Parette Somjen Architects L.L.C. for the above referenced project, we, the undersigned, hereby offer to enter into a Contract to perform the Work on the Base Bid for the Sum of:

TOTAL BASE BID PRICE

\$ 429,800.00 .....dollars, lawful money of the USA  
(In Numerical Figures)

\$ four hundred twenty nine thousand eight hundred .....dollars, lawful money of the USA  
(Written in Words)

30 April 2021

Glen Rock Board of Education  
Parking Lot Renovations at Central Elementary School  
PSA 8655

The Base Bid is for all work (labor and material) outlined in the drawings, project manual, and specifications.

**Notes:**

If written amounts above differ from the Numerical Figures for each entry, only the written amount will be accepted as the Bid or Alternate Bid Sum.

All applicable federal taxes, State of New Jersey taxes and Local taxes are included in the Bid amount except those that must not be included in the bid in accordance with the Instructions to Bidders.

The **GENERAL PROJECT ALLOWANCE** amount of **\$ 70,000.00** MUST be included in the Base Bid total Price entered above.

UNIT PRICES: Enter applicable Unit Price in the table below for each item listed and a total allowance amount for the quantity listed in the description.

Scope Terms in Action Column:

F/I: Furnish and Install

R/R: Remove and Replace

**Unit Price Table:**

U.P. #	Action	Description	Unit Price	Units	Total Allowance Amount
UP 01	F/I	150 Cubic Yards of Subgrade Soil Reconstruction Per Sheet C-1.0 of the plan set (Refer to Appendix B for Unit Price definition)	\$ 91.40	Cu. Yd. in place	\$ 13,710.00
UP 02	F/I	500 Cubic Yards of Historic Fill Removal/Backfill (Refer to Appendix B for Unit Price definition)	\$ 132.50	Cu. Yd. in place	\$ 66,250.00

2. ACCEPTANCE

This Bid Proposal shall be open to acceptance for sixty (60) days from the bid opening date.

If this Bid is accepted within the time stated, or such additional time to which we have agreed, and we fail to commence the Work by the date required in the Contract Documents or to execute the Contract and provide the required bonds and certificates of insurance within the time required

30 April 2021

Glen Rock Board of Education  
Parking Lot Renovations at Central Elementary School  
PSA 8655

by the Contract Documents, the Bid security deposit shall be forfeited to the Owner by reason of our failure. If the difference between this Bid and the bid upon which a Contract is signed, plus any additional expenses related to the default exceeds the amount of the forfeited Bid security deposit, we shall be liable to the Owner for the difference.

In the event our Bid is not accepted within the time stated above, the required Bid security deposit will be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders, unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

3. CONTRACT TIME

The Bidder hereby affirms that all Work embodied within this Contract for the base bid and any accepted alternates will be completed by the schedule outlined in Document 00 21 13 Instructions to Bidders. Bidder agrees to commence work no later than two (2) days after the Notice to Proceed. Furthermore, each Bidder agrees to provide sufficient staff and as many work crews as necessary to meet the specified completion date including the use of multiple crews working simultaneously.

TIME IS OF THE ESSENCE for this project and the Contractor shall be liable to pay to the Owner liquidated damages if the project is not substantially complete by the date referenced in Document 00 21 13 Instructions to Bidders, section entitled "Contract Time".

4. ADDENDA

We have verified the status of any issued Addenda. If none were issued, check here.

Where Addenda were issued, list below:

The following Addenda have been received. The modifications to the Bid Documents noted below have been considered, and all costs are included in the Bid Sum.

Addendum # 1 Dated May 10, 2021

Addendum # ..... Dated .....

Addendum # ..... Dated .....

QUALIFICATION OF BIDDERS:

Each Bidder shall submit with his / her bid the following documents:

Bid Security: Each Bidder's proposal must be accompanied by a Certified Check, Cashier's Check or Bid Bond in the amount of 10% of the bid, but not in excess of \$20,000.00. The bid must also be accompanied by a certificate from a Surety Company authorized to do business in the State of New Jersey, certifying that said Company will provide the Bidder with a Performance Bond in the full amount of the Contract Price and in the form prescribed by the Specifications, in the event that the Bidder is awarded the Contract.

Those forms and affidavits referenced in Section 00 43 00 Procurement Form Supplements are attached and included herewith in the bid submittal.



5. BID FORM SIGNATURES

Respectfully submitted for: Your Way Construction Inc.  
*(Name of Bidding Company)*

By:   
*(Authorized Signature)*

Pedro Costa  
*(Printed Name of Signatory)*

President  
*(Title)*

The Bidder is a(n) –

Individual

Partnership

Corporation organized under the laws of the State of New Jersey  
*(insert name of State)*

Joint Venture

If a joint venture, submit copy of joint venture agreement and state the name of and type (Individual, Partnership, Corporation) of each entity comprising the venture:

.....

Other business entity, such as Limited Liability Company – please specify here:

.....

*(Corporate Seal)*

END OF DOCUMENT 00 41 13

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DOCUMENT 00 43 00  
PROCUREMENT FORM SUPPLEMENTS

To: Mr. Michael Rinderknecht, Business Administrator / Board Secretary  
Glen Rock Board of Education  
620 Harristown Road  
Glen Rock, NJ 07452

Project: Parking Lot Renovations at Central Elementary School  
Glen Rock Board of Education  
PSA No. 8655

Date: May 20, 2021

Submitted by: Your Way Construction Inc.  
(full name)

(full address) 404 Coit St.

Irvington, NJ 07111

(phone number) (973) 849-6614

In accordance with Document 00 21 13 "Instructions to Bidders" and Document 00 41 13 "Bid Form - Stipulated Sum (Single-Prime Contract)," we include the Appendices to Procurement Form Supplements listed below. The information provided shall be considered an integral part of the Bid Form.

The following Appendices are attached to this document:

- Summary – Bidder's checklist of bid form requirements and supplemental forms.
- Appendix A – List of Subcontractors: In accordance with N.J.S.A. 18A:18A-18, include names and branch of work of each subcontractor to whom the bidder will subcontract the general construction, plumbing/gas, HVAC, electric and structural steel work, each of whom must be prequalified by the DPMC.
- Appendix B – Unit Prices
- Appendix C – Allowances: Include all allowances in the stipulated lump sum price submitted on Document 00 41 13 "Bid Form - Stipulated Sum (Single Prime Contract)."
- Appendix D – List of Alternates [Not Required].
- Appendix E – Certificate of Bidder Showing Ability to Perform Contract (N.J.S.A. 18A:18A-23)
- Appendix F – Bid Security (N.J.S.A. 18A:18A-24) Sample Bid Bond enclosed. Provide original document as part of bid submission.
- Appendix G – Certificate of Surety (N.J.S.A. 18A:18A-25) Sample certificate enclosed. Provide

original document as part of bid submission.

- Appendix H – Prequalification/Notice of Classification Certificates (Department of Treasury Form, DPMC - N.J.S.A. 18A:18A-26) Sample Certificates enclosed. Provide copies of original documents as part of bid submission for **both Bidder and Major Subcontractors**.
- Appendix I – Amount of Uncompleted Contracts Certification (Department of Treasury Form, DPMC) Sample certification enclosed. Provide original documents as part of bid submission for **both Bidder and Major Subcontractors**.
- Appendix J – No Material Adverse Change in Qualification Certification (N.J.S.A. 18A:18A-32). Provide original documents as part of bid submission for **both Bidder and ALL Subcontractors for which classification is required**.
- Appendix K – New Jersey Schools Development Authority, Certificate of Prequalification. [Not required]
- Appendix L – Non-Collusion Affidavit.
- Appendix M – Statement of Ownership Form.
- Appendix N1 – Contractor Registration Certificate (Department of Labor, Division of Wage and Hour Compliance) Sample certificate enclosed. Contractor may provide copy of originals with bid submission (**for both Bidder and ALL Subcontractors**), but must be submitted prior to the award of contract.
- Appendix N2 – Business Registration Certificate. Sample certificate enclosed. Contractor may provide copies of original documents as part of bid submission **for both Bidder and ALL Subcontractors**, but must be submitted prior to the award of contract.
- Appendix O – Prevailing Wage Affidavit.
- Appendix P – Equal Opportunity Mandatory Bid Statement.
- Appendix Q – Affirmative Action Mandatory Bid Statement.
- Appendix R – Disclosure Form.
- Appendix S – Certified Sworn Statement on Non-Disbarment/Disqualification/Suspension.
- Appendix T – Asbestos Acknowledgment Form.
- Appendix U – Political Contribution Disclosure Affidavit.
- Appendix V – N/A.
- Appendix W – Disclosure of Investment Activities in Iran.
- Appendix X – Sworn Contractor Certification Requirements **for both Bidder and Major Subcontractors**.



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Appendix Y – Exhibit E-2: Form of Contractor Certification and Consent [Not required].

Appendix Z – Supplemental Conditions: Educational Facilities Construction [Not required].

Note:

Bidders are advised to review the Bidder's Checklist above carefully to ensure that the Bid Submission package includes all mandatory attachments, and that those forms, documents and affidavits requiring signature have been signed, and further, that those documents requiring a Notarized Signature have been duly executed with the Notary's signature and seal.

Many attachments are mandated by law to be included with the bid submission, and failure to include certain ones of them cannot be repaired after bids have been opened. This is why the Bidder's Checklist should be checked with care.

However, please note that some appendices may be requested to accompany the bid, but are not mandated by law to be attached to the bid at time of submission. In such cases listed below, the requested documents still must be provided to the Owner prior to award of contract. Since the Bidder may not be fully aware of the Owner's intended date for resolving to award the contract, The Board of Education is requesting the provision of such documents with the Bid, so that Bidders can assure themselves that they have complied with the legal deadline for sure. Bids may not be rejected solely for lack of those exhibits listed below:

Appendix N1 – Contractor Registration Certificate (Department of Labor, Division of Wage and Hour Compliance) Sample certificate enclosed. Contractor may provide copy of originals with bid submission (**for both Bidder and ALL Subcontractors**), but must submit the Certificate prior to the date of contract award, confirming that the Registration was in effect on the date of the bid submission.

Appendix N2 – Business Registration Certificate. Sample certificate enclosed. Contractor may provide copies of original documents as part of bid submission **for both Bidder and ALL Subcontractors**, but must submit the Certificate prior to the date of contract award, confirming that the Registration was in effect on the date of the bid submission.

Post bid submittals:

In addition to Appendices N1 and N2 listed above, which may be submitted post bid, but still prior to award of contract, the successful bidder must submit, prior to award of contract, a Certification of Non-Debarment for Federal Government Contracts per N.J.S.A. 52:32-44.1 (P/L/ 2019, c.406). The required Certification form may be obtained from the District's Business Administrator. It must be completed, signed, and submitted prior to award of contract.

This Certification of Non-Debarment for Federal Government Contracts is not the same as Appendix S in this Section, which is to be submitted with the bid by all bidders. This post-bid Certification of Non-Debarment by the successful bidder discloses information on those persons or entities having a controlling interest (more than 50% ownership) in the bidder. It also contains controlling ownership information on any affiliated companies owned or controlled by the bidder or its owning or controlling entities. Submittal by the successful bidder, and review of the completed Certification by the District are both required prior to award of contract to the successful bidder.

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SUMMARY – BIDDER’S CHECKLIST OF REQUIREMENTS

In compliance with New Jersey Public Law 1999 Chapter 39, the following is the list of supplemental required information referenced in the bid submitted by:

(Bidder) Your Way Construction, Inc.  
 To (Owner) Mr. Michael Rinderknecht, Business Administrator / Board Secretary  
 Glen Rock Board of Education

Dated May 12, 2021 and which is an integral part of the Bid Form. Please Initial

DESCRIPTION	REQUIRED		PROVIDED	
	Contr.	Sub(s)	Contr.	Sub(s)
Appendix A – List of Subcontractors	X		PC	
Appendix B – List of Unit Prices	X		PC	
Appendix C – List of Contract Allowances	X		PC	
Appendix D – List of Alternates	N/A	N/A	N/A	N/A
Appendix E – Certificate of Bidder Showing Ability to Perform Contract	X		PC	
Appendix F – Bid Security / Bid Bond	X		PC	
Appendix G – Certificate of Surety, Performance Bond and Surety Disclosure Statement and Certification	X		PC	
Appendix H – Prequalification/Notice of Classification Certificates (DPMC) for Bidder and Major Subcontractors.	X	X	PC	PC
Appendix I – Amount of Uncompleted Contracts Certification (Dpt. of Treasury Form, DPMC) for Bidder and Major Subcontractors.	X	X	PC	PC
Appendix J – No Material Adverse Change in Qualification Certification for Bidder and ALL Subcontractors.	X	X	PC	PC
Appendix K – N/A	N/A	N/A	N/A	N/A
Appendix L – Non Collusion Affidavit	X		PC	
Appendix M – Statement of Ownership Form	X		PC	
Appendix N 1– Contractor Registration Certificate may be submitted for Bidder and ALL Subcontractors (DOL, Div. of Wage and Hour Compliance)	X	X	PC	PC
Appendix N 2– Business Registration Certificate may be submitted for Bidder and ALL Subcontractors	X	X	PC	PC
Appendix O – Prevailing Wage Affidavit	X		PC	
Appendix P – Equal Opportunity Mandatory Bid Statement	X		PC	
Appendix Q – Affirmative Action Mandatory Bid Statement	X		PC	
Appendix R – Disclosure Form	X		PC	
Appendix S – Statement on Non-Disbarment/Disqualification/Suspension	X		PC	
Appendix T – Asbestos Acknowledgement Form	X		PC	
Appendix U – Political Contribution Disclosure Affidavit	X		PC	
Appendix V – N/A	N/A	N/A	N/A	N/A
Appendix W – Disclosure of Investment Activities in Iran (May submit)	X		PC	
Appendix X – Sworn Contractor Certification Requirements for Bidder and ALL Subcontractors	X	X	PC	PC
Appendix Y - N/A	N/A	N/A	N/A	N/A
Appendix Z - N/A	N/A	N/A	N/A	N/A

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APPENDIX A - LIST OF SUBCONTRACTORS

Herewith is the list of subcontractors referenced in the bid submitted by:

(Bidder) Your Way Construction Inc.

To (Owner) Mr. Michael Rinderknecht, Business Administrator / Board Secretary  
Glen Rock Board of Education

Dated May 20, 2021 and which is an integral part of the Bid Form.

Identify each major subcontractor for each of the major trades and the specialty trade(s) indicated below, if shown. By indicating the subcontractors below, the Contractor certifies that if awarded the bid, the Subcontractors listed below will be awarded subcontracts provided they are approved by the Architect. All prequalification documentation required for the Bidder shall also be submitted for each Subcontractor as indicated on the Bidder's Checklist above, for each of the major trades and the specialty trade(s), with other selected documents as listed in the Instructions to Bidders.

The Bidder shall be classified by the New Jersey Department of the Treasury, Division of Property Management and Construction in at least one (1) of the following trades:

**(C054) Site Work**

In addition, for each trade listed below in which the Bidder is not so classified, the Bidder shall engage a properly classified subcontractor. All subcontractors shall be named in the spaces provided below, under the section entitled, "Major Subcontractors" or "Specialty Trade" as applicable. The Bidder shall provide with the bid the requisite documentation listed in the Bidder Checklist for each named subcontractor as required in these specifications.

All Subcontractors (irrespective of trade) must be registered by the State of New Jersey pursuant to the Public Works Contractor Registration Act, N.J.S.A. 34:11-56.48 et seq. to work on school construction projects at the time of the bid. Bidders are requested to include the Public Works Contractor Registration Act Certificate and a Business Registration Certificate pursuant to P.L. 2004 c. 57 for each subcontractor listed.

WORK SUBJECT

NAME

Striping

Straight Edge Striping

.....

.....

.....

.....

.....

.....

APPENDIX B -- LIST OF UNIT PRICES

The following is the List of Unit Prices referenced in the bid submitted by:

(Bidder) Your Way Construction Inc.

To (Owner) Mr. Michael Rinderknecht, Business Administrator / Board Secretary  
Glen Rock Board of Education

Dated May 20, 2021, and which is an integral part of the Bid Form.

The following are Unit Prices for specific portions of the Work as listed, and are applicable to authorized variations from the Contract Documents.

Scope Terms:

- F/I: Furnish and Install
- R/R: Remove and Replace

Refer to applicable technical specification sections for further information concerning the work categories that are quantified for cost adjustments.

**The failure to enter the unit price for each category on the Bid Form by leaving the amount blank or stating "no bid" shall be considered a material defect, resulting in the rejection of the bid.**

**The provided unit price amounts may be used to balance necessary adjustments in scope for selected categories of work, where the final requirements varies from the illustrated quantity. The unit cost value would be used for any scope increases by adding the new units of work multiplied times the unit price amount, or to decrease scope by subtracting units of removed work, multiplied times the same quoted unit price amount.**

The Base Bid is for all work (labor and material) for all work outlined in the drawings, project manual and specifications.

**Unit Price Table:** This chart appears on the Section 00 41 13 Bid Form, and bidder must enter on the Bid Form the Unit Price for each requested line item. **Put prices only on the Bid Form, and not here.**

U.P. #	Action	Description	Per Units
UP 01	F/I	Provide 150 CY of subgrade reconstruction	Cu. Yd. in place
UP 01	F/I	Provide 500 CY of Historic Fill Removal/Backfill	Cu. Yd. in place

APPENDIX C – ALLOWANCES

Allowances shall be included in the Bidders base bid (Document 00 41 13 “Bid Form-Stipulated Sum (Single-Prime Contract)”) and shall be enumerated on the schedule of values in the amounts identified below. Since the allowances are in the base bid, Contractor’s base bid shall include the bonding, overhead & profit costs for all allowances. Unused allowances will be credited to the Owner.

**PRIME CONTRACTOR ALLOWANCES:**

**A. GENERAL ALLOWANCE FOR THE CONTRACT:**

Refer to Section 00 41 13 Bid Form, for Allowance Dollar Amount to be included in the Base Bid dollar amount entered on the Bid Form.

**B. SUBGRADE RECONSTRUCTION ALLOWANCE (UP 01):**

Refer to Section 00 41 13 Bid Form, provide a unit price per CY of Subgrade Reconstruction per sheet C-1.0 of the plan set, and an Allowance for 150 CY of Subgrade Reconstruction based upon the unit price provided.

**C. HISTORIC FILL REMOVAL/BACKFILL ALLOWANCE (UP 02):**

Refer to Section 00 41 13 Bid Form, provide a unit price per CY for the excavation, removal and disposal of historic fill, and replacement of same with certified clean dense graded aggregate compacted to 95% MPD in 8” lifts. Provide an allowance for 500 CY of Historic Fill Removal/Backfill based upon unit price provided.

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APPENDIX E – CERTIFICATE OF BIDDER SHOWING ABILITY TO PERFORM  
CONTRACT

State of New Jersey, County of Essex

I, Pedro Costa of Irvington in the county of Essex

State of New Jersey of full age, being duly sworn according to law on my oath deposed and say  
that: I am President of the firm of Your Way Construction Inc., the

bidder making the Proposal for the above named projects, and that I executed the said Proposal with full  
authority to do so; and that said contractor, pursuant to N.J.S.A. 18A:18A-23, certifies that he/she owns,  
leases or controls all the necessary equipment required by the plans, specifications and advertisements  
under which bids are asked for. If the bidder is not the actual owner or lessee of any such equipment, this  
certificate shall state the source from which the equipment will be obtained, and shall be accompanied by  
a certificate from the owner or person in control of the equipment required during such time as may be  
necessary for the completion of that portion of the contract for which it is necessary.

*(also type or print name of affiant under signature)*

Pedro Costa, President

Subscribed and sworn to before me

this 20<sup>TH</sup> day MAY, 2021

STEPHANIE PHU  
NOTARY PUBLIC OF NEW JERSEY  
My Commission Expires 2/28/2022

(Seal) Notary Public of New Jersey

My Commission Expires 2/28/2022

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APPENDIX F – BID SECURITY (SAMPLE BID BOND)

Sample language illustrated below. Include original bid security document with bid submission

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned \_\_\_\_\_ as principal, and \_\_\_\_\_ as Surety, are hereby and firmly bound unto the Glen Rock Board of Education in the penal sum of TEN PERCENT of amount bid, not to exceed TWENTY THOUSAND and 00/100---(10%, not to exceed \$20,000.00) for payment which, well and truly be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns.

Signed this \_\_\_\_\_ day of \_\_\_\_\_.

The condition of the above obligation is such that whereas the Principal has submitted to the Owner as defined, a certain Bid, attached hereto, and hereby made a part hereof, to enter into a contract in writing for:

Parking Lot Renovation at Central Elementary School

NOW, THEREOF,

A. If said Bid shall be rejected, or, in the alternative,

B. If said bid shall be accepted and the Principal shall execute and deliver a contract in the form of Contract provided (properly completed in accordance with said Bid) and shall furnish a bond for his faithful performance of said Contract, and shall in all other respects perform the Agreement created by the acceptance of the Bid.

Then , this obligation shall be void, otherwise the same shall remain in force, and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of the obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of the Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Principal may accept such Bid; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have set their hands and seals, and such of them as are corporations having caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Principal:

(L.S.)

Surety: \_\_\_\_\_ By: \_\_\_\_\_

STATE OF \_\_\_\_\_ )  
: SS:  
COUNTY OF \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, before me personally came \_\_\_\_\_ - to me known, who, being by me duly sworn, did depose and say; he resides in \_\_\_\_\_ that he is the \_\_\_\_\_ of the instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by the order of the Board of Directors of said corporation, and that he



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signed his name thereto by like order.

(SEAL)

\_\_\_\_\_  
Notary Public of \_\_\_\_\_  
My Commission Expires \_\_\_\_\_

APPENDIX G – CERTIFICATE OF SURETY (SAMPLE)

Sample language illustrated below. Include original document with bid submission.

KNOW ALL MEN BY THESE PRESENT, that for and in consideration of the sum of One Dollar, lawful money of the United States, the receipt whereof is hereby acknowledged, paid the undersigned Surety, and for other valuable consideration, the (INSERT SURETY’S NAME) a corporation organized and existing under the laws of the State of (INSERT NAME) and licensed to do business in the State of New Jersey, consents and agrees, that if the contract for the (INSERT TYPE OF WORK) for the (INSERT PROJECT NAME) be awarded to (INSERT CONTRACTOR’S NAME) the undersigned corporation agrees with the said Contractor to execute the final bond as required by the specifications, and to become Surety in the full amount in accordance with specifications for the faithful performance of the contract. The undersigned Surety does further agree that having examined the INSTRUCTIONS TO BIDDERS, GENERAL CONDITIONS, SUPPLEMENTARY GENERAL CONDITIONS, SPECIFICATIONS, and all other CONTRACT DOCUMENTS, and the bid of (INSERT CONTRACTOR’S NAME) hereto attached, we hereby declare that, if said bid or any part thereof be accepted, we are willing to be bound with the said bidder upon the terms and conditions mentioned in the proposal and specifications in two-hundred (200%) percent of the contract sum through the issuance of a Performance Bond and a Labor and Materials Payment Bond, conditioned upon the faithful and satisfactory performance or all obligations and requirements of the contract.

The undersigned Surety does further agree that they will supply a Maintenance Bond in the amount of (100%) percent of the contract sum, (including all change orders) conditioned upon the faithful and satisfactory performance of all obligations and requirements for correction of work for (2) year(s) from date of Substantial Completion.

IN WITNESS WHEREOF, the undersigned (INSERT SURETY’S NAME) has caused this agreement to be signed by its duly authorized representative and its corporate seal to be hereto affixed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Countersigned by:

By: \_\_\_\_\_ (Attorney-in-fact)

\_\_\_\_\_  
Resident Agent

NOTE: If the organization of the Surety is other than a corporation, substitute the proper type for the word “corporation”, such as “Partnership, Proprietorship”, etc.

Each executed bond should be accompanied by (a) appropriate acknowledgments of the respective parties; (b) appropriate duly certified copy of Power of Attorney or other certificate of authority where bond is executed by agent, officer or other representative of Principal or Surety; (c) a duly certified extract from By-Laws or resolutions of Surety under which Power of Attorney or other certificate of authority of its agent officer or representative was issued; and (d) duly certified copy of latest published financial statement of assets and liabilities of Surety.

Affix acknowledgments and justifications of Sureties.

Surety companies executing bonds must appear on the Treasury Department’s most current list (Circular 570 as amended) and be authorized to transact business in the State of New Jersey.

PERFORMANCE BOND (SAMPLE)

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned \_\_\_\_\_, as Principal, and \_\_\_\_\_ SURETY COMPANY, a corporation of the State of \_\_\_\_\_ duly authorized to do business in the State of New Jersey, having an office at \_\_\_\_\_, are hereby held and firmly bound unto the \_\_\_\_\_ in the penal sum of \_\_\_\_\_ Dollars, for payment of which well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH THAT, WHEREAS, the above named Principal did on the \_\_\_\_\_ day \_\_\_\_\_, 20\_\_\_\_\_ enter into a written contract with the \_\_\_\_\_ for \_\_\_\_\_ which said contract is made a part of this bond as set forth herein.

NOW, if the said \_\_\_\_\_ shall well and faithfully do and perform the things agreed by \_\_\_\_\_ to be done and performed according to the terms of the said contract, and shall pay all lawful claims of beneficiaries as defined by N.J.S.A. 2A:44-143 for labor performed or materials, provisions, provender or other supplies or teams, fuels, oils, implements or machinery furnished, used or consumed in the carrying forward, performing or completing of said contract, we agreeing and assenting that this undertaking shall be for the benefit of any beneficiary as defined in N.J.S.A. 2A:44-143 having a just claim, as well as for the obligee herein; then this obligation shall be void, otherwise the same shall remain in full force and effect; it being expressly understood and agreed that the liability of the surety for any and all claims hereunder shall in no event exceed the penal amount of this obligation as herein stated.

The said surety hereby stipulated and agrees that no modifications, omissions or additions in or to the terms of the said contract, or in or to the plans or specifications therefore shall in any wise effect the obligation of said surety on its bond.

This bond is given in compliance with the requirements of the statutes of the State of New Jersey in respect to bonds on contractors on public works. Revised Statutes of New Jersey, 1937, Sections 2A:44-143-147, and amendments thereof, and liability hereunder is limited as in said statutes provided.

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Witness as to Surety

\_\_\_\_\_

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SURETY DISCLOSURE STATEMENT AND CERTIFICATION

\_\_\_\_\_, surety(ies) on the attached bond,  
hereby certifies(y) the following:

(1) The surety meets the applicable capital and surplus requirements of R.S. 17:17-6 or R.S. 17:17-7 as of the surety's most current annual filing with the New Jersey Department of Insurance.

(2) The capital (where applicable) and surplus, as determined in accordance with the applicable laws of this State, of the surety(ies) participating in the issuance of the attached bond is (are) in the following amount(s) as of the calendar year ended December 31, \_\_\_\_ (most recent calendar year for which capital and surplus amounts are available), which amounts have been certified as indicated by certified public accountants (indicating separately for each surety that surety's capital and surplus amounts, together with the name and address of the firm of certified public accounts that shall have certified those amounts):

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(3) (a) With respect to each surety participating in the issuance of the attached bond that has received from the United States Secretary of the Treasury a certificate of authority pursuant to 31 U.S.C. ' 9305, the underwriting limitation established therein and the date as of which that limitation was effective is as follows (indicating for each such surety that surety's underwriting limitation and the effective date thereof):

---

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(b) With respect to each surety participating in the issuance of the attached bond that has not received such a certificate of authority from the United States Secretary of the Treasury, the underwriting limitation of that surety as established pursuant to R.S. 17:18-9 as of (date on which such limitation was so established) is as follows (indicating for each such surety that surety's underwriting limitation and the date on which that limitation was established):

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(4) The amount of the bond to which this statement and certification is attached is \$\_\_\_\_\_.

(5) If, by virtue of one or more contracts of reinsurance, the amount of the bond indicated under item (4) above exceeds the total underwriting limitation of all sureties on the bond as set forth in items (3)(a) or (3)(b) above, or both, then for each such contract of reinsurance:

(a) The name and address of each such reinsurer under that contract and the amount of that reinsurer's participation in the contract is as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ ; and

(b) Each surety that is party to any such contract of reinsurance certifies that each reinsurer listed under item (5)(a) satisfies the credit for reinsurance requirement.

CERTIFICATE  
(to be completed by an authorized certifying agency  
for each surety on the bond)

I, \_\_\_\_\_ (name of agent), AS \_\_\_\_\_ (title of agent) for  
(name of surety), a corporation/mutual insurance company/other (indicating type of business organization) (circle  
one) domiciled in \_\_\_\_\_ (state of domicile), DO HEREBY CERTIFY that to the best of my knowledge,  
the foregoing statements made by me are true and ACKNOWLEDGE that, if any of those statements are  
false, this bond is VOIDABLE.

\_\_\_\_\_  
(Signature of certifying agent)

\_\_\_\_\_  
(Printed name of certifying agent)

\_\_\_\_\_  
(Title of certifying agent)

APPENDIX H – PREQUALIFICATION/NOTICE OF CLASSIFICATION CERTIFICATE

Samples shown. Include copies of original documents with bid submission.

1. Department of Treasury, Division of Property Management and Construction Notice of Classification:

*State of New Jersey*  
**DEPARTMENT OF THE TREASURY**  
 DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION  
 50 BARRACK STREET  
 PO BOX 235  
 TRENTON, NEW JERSEY 08625-0235

NOTICE OF CLASSIFICATION

TO:

TEL: (609) 633-3990  
 TEL: (609) 984-4708  
 FAX: 609-292-7651

NOTICE TYPE

AGGREGATE AMOUNT	TRADE(S)	EFFECTIVE DATE	EXPIRATION DATE
ELECTRICAL LICENSE NO.	PLUMBING LICENSE NO.	OTHER LICENSE NO.	

VALID ELECTRICAL LICENSE ON FILE DBC  
 VALID PLUMBING LICENSE ON FILE DBC

FIRM QUALIFIED FOR WIRING WITH A POTENTIAL OF 30 VOLTS OR LESS, NO LICENSE ON FILE  
 ELECTRICAL LICENSE NUMBER MUST BE VERIFIED AS VALID BEFORE AWARD OF CONTRACT  
 PLUMBING LICENSE NUMBER MUST BE VERIFIED AS VALID BEFORE AWARD OF CONTRACT.

**IN accordance with N.J.S.A. 18A:18A-27 et seq (Department of Education) and N.J.S.A. 52:35-1 (Department of the Treasury) and any rules and regulations issued pursuant hereto, you are hereby notified of your classification to do State work in the Department(s) as noted above.**

APPENDIX I – AMOUNT OF UNCOMPLETED CONTRACTS CERTIFICATION

Sample shown. Include original documents with bid submission.



OFFICE OF THE  
DIRECTOR



State of New Jersey  
DEPARTMENT OF THE TREASURY  
DIVISION OF BUILDING AND CONSTRUCTION  
50 BARRACK STREET  
P.O. BOX 235  
TRENTON, NEW JERSEY 08625-0235

REPLY TO:

TEL: (609) 633-3990  
TEL: (609) 984-4708  
FAX: 609-292-7651

TOTAL AMOUNT OF  
UNCOMPLETED CONTRACTS

*(This form is to be used with the NOTICE OF CLASSIFICATION when submitting bids to the Department of Education.)*

*I certify that the amount of uncompleted work on contracts is \$ \_\_\_\_\_.*

*The amount claimed includes uncompleted portions of all currently held contracts from all sources (public and private) in accordance with N.J.A.C. 17:19-2.12.*

*I further certify that the amount of this bid proposal, including all outstanding incomplete contracts does not exceed my prequalification dollar limit.*

*Respectfully submitted,*



By \_\_\_\_\_  
*Name of Firm*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Business Address*

\_\_\_\_\_  
*Phone*

*Sworn to and  
subscribed before me  
this \_\_\_\_\_ day of*

*Notary Public*



30 April 2021

Glen Rock Board of Education  
Parking Lot Renovations at Central Elementary School  
PSA 8655

APPENDIX J – NO MATERIAL ADVERSE CHANGE IN  
QUALIFICATION CERTIFICATION

Bidder's Name: Your Way Construction Inc.

Address: 404 Coit St, Irvington, NJ 07111

1. A statement as to the financial ability, adequacy of plant equipment, organization and prior experience of the bidder has been submitted to the Department of Treasury within the last six (6) months preceding the date of opening of bids for this contract.

2. I certify that there has been no material adverse change in the qualification except:  
N/A

Your Way Construction Inc.  
(Name of Organization) [BIDDER]

[Signature]  
(Signature) May 20, 2021  
(Date)

Pedro Costa, President  
(Title)

30 April 2021

Glen Rock Board of Education  
Parking Lot Renovations at Central Elementary School  
PSA 8655

APPENDIX L – NON COLLUSION AFFIDAVIT

STATE OF NEW JERSEY

COUNTY OF Essex

PROJECT: Parking lot Renovations at Central Elementary School

I Pedro Costa, of the City of Irvington in the County of  
and the State of New Jersey of full age, being duly sworn according to law on my oath  
depose and say that:

I am President of the firm of Your Way Construction Inc. the bidder  
making the Proposal for the above named project, and that I executed the said Proposal with full authority  
so to do; that said bidder has not, directly or indirectly, entered into any agreement, participated in any  
collusion, or otherwise taken any action in restraint for free, competitive bidding in connection with the  
above-named project; and that all statements contained in said Proposal and in this affidavit are true and  
correct, and made with Full knowledge that the Board of Education relies upon the truth of statements  
contained in said Proposal and in the statements contained in the affidavit awarding the contract for the  
said project.

I further warrant that no person or selling agency has been employed or retained to solicit or  
secure such contract upon an agreement or understanding for a commission, percentage, brokerage or  
contingent fee, except ~~bonafide~~ employees or bonafide established commercial or selling agencies  
maintained by (name of contractor) Your Way Construction Inc. (N.J.S.A.52:34-15).

*Also type or print name of affiant under signature)*

Pedro Costa, President  
Subscribed and sworn to before me

this 20<sup>th</sup> day May, 2021

STEPHANIE PHU  
NOTARY PUBLIC OF NEW JERSEY  
My Commission Expires 2/28/2022

(Seal) Notary Public of New Jersey

My Commission Expires 2/28/2022

APPENDIX M – STATEMENT OF OWNERSHIP FORM  
 N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

**Name of Organization:** Your Way Construction Inc.

**Organization Address:** 404 Cort St, Irvington, NJ 07111

**Part I** Check the box that represents the type of business organization:

- Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- For-Profit Corporation (any type)       Limited Liability Company (LLC)
- Partnership       Limited Partnership       Limited Liability Partnership (LLP)
- Other (be specific): \_\_\_\_\_

**Part II**

- The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**

OR

- No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Home Address (for Individuals) or Business Address
Pedro Costa	21 Ann St, Colts Neck, NJ 07722



**Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II**

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed.**

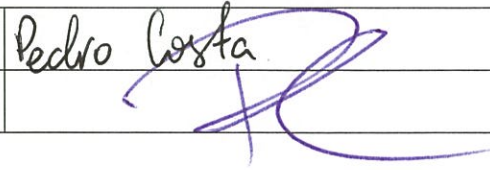
Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II other than for any publicly traded parent entities referenced above. The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets if more space is needed.**

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Home Address (for Individuals) or Business Address

**Part IV Certification**

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the Board of Education is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with Board of Education to notify the Board of Education in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the Board of Education, permitting the Board of Education to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	<i>Pedro Costa</i>	Title:	<i>President</i>
Signature:		Date:	<i>May 20, 2021</i>

30 April 2021

Glen Rock Board of Education  
Parking Lot Renovations at Central Elementary School  
PSA 8655

APPENDIX N 1 and N 2- REGISTRATION CERTIFICATES

Samples shown below of the Contractor Registration Certificate from the Department of Labor (Appendix N 1), and the Business Registration Certificate from the Department of Treasury (Appendix N 2). Bidders may include copy of both original certificate documents with bid submission, **for the Bidder and All listed subcontractors**, but must submit prior to the time of contract award, both certificates showing that the registrations were in effect for each entity on the date of the bid.

Certificate Number

Expiration Date

# State of New Jersey



Department of Labor

Division of Wage and Hour Compliance

## Public Works Contractor Registration Act

Pursuant to Public Law 1999 Chapter 238, the Public Works Contractor Registration Act, this certificate of registration, for purposes of bidding on and engaging in public work is issued to

This certificate may not be transferred or assigned  
and may be revoked for cause by the Commissioner of Labor.

Handwritten signature of Albert O. Kröll in black ink.

ALBERT O. KRÖLL, Commissioner  
Department of Labor

Handwritten signature of Martin Gartzman in black ink.

MARTIN GARTZMAN, Director  
Division of Wage and Hour Compliance

NON TRANSFERABLE

30 April 2021

Glen Rock Board of Education  
Parking Lot Renovations at Central Elementary School  
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STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE FOR STATE AGENCY AND CASINO SERVICE CONTRACTORS		DEPARTMENT OF TREASURY/ DIVISION OF REVENUE PO BOX 252 TRENTON, NJ 08646-0252
TAXPAYER NAME:	TRADE NAME:	
TAXPAYER IDENTIFICATION#:	SEQUENCE NUMBER:	
ADDRESS:	ISSUANCE DATE:	
EFFECTIVE DATE:	<i>J.P. &amp; Tully</i> Acting Director	
FORM-BRC(08-01)	This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.	

30 April 2021

Glen Rock Board of Education  
Parking Lot Renovations at Central Elementary School  
PSA 8655

APPENDIX O – PREVAILING WAGE AFFIDAVIT

State of New Jersey, County of Essex  
I, Pedro Costa of the township of Irvington of  
in the county of Essex State of New Jersey of full age, being duly sworn according to  
law on my oath deposed and say that: I am President of the firm of  
Your Way Construction Inc., the bidder making the Proposal for the above named projects,  
and that I executed the said Proposal with full authority to do so; and that said contractor agrees to  
comply with the requirements of P.L. 1963, c. 150, as amended through July 3, 1974 and P.L. 1979 c. 303  
effective January 17, 1980 including the payment of no less than the prevailing wages as determined by  
Commissioner of Labor and Workforce Development, and in effect on the date of award of this contract  
for each trade required for this project., and that the prevailing wage for each trade required for this  
project is as listed.

I further warrant that, in the event that the prevailing wage as listed above shall change as of the date of  
the award of this contract, I shall, if awarded the contract, issue a revised affidavit and forward the same  
to the Board of Education. N.J.S.A. 34:11-56.25 et seq. and N.J.S.A. 34:1B-5.1

(also type or print name of affiant under signature)

Pedro Costa, President

Subscribed and sworn to before me

this 20<sup>th</sup> day May, 2021

STEPHANIE PHU  
NOTARY PUBLIC OF NEW JERSEY  
My Commission Expires 2/28/2022

(Seal) Notary Public of New Jersey

My Commission Expires 2/28/2022




APPENDIX P – EQUAL OPPORTUNITY MANDATORY BID STATEMENT

A. Procurement of Service Contract (see Exhibit A following): The parties of this contract agree to incorporate into the contract the mandatory language of subsection 3.4 (a) of the Regulations supplemented from time to time and the contractor or subcontractor agrees to comply fully with the terms provisions, and obligations of said subsection 3.4 (a) provided that said subsection shall be applied subject to the terms of subsection 3.4 (d) of said Regulations.

The parties to this contract agree to incorporate into this contract the mandatory language of section 5.3 of the Regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et. seq., as amended and supplemented from time to time and the contractor or subcontractor agrees to comply fully with the terms, provisions, and obligations of said section 5.3.

B. Construction Contract (see Exhibit B following): The parties to this contract agree to incorporate into this contract the mandatory language of subsection 3.4 (a) of the Regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et. seq., as amended and supplemented from time to time and the contractor or subcontractor agrees to comply fully with the terms, provisions, and obligations of said subsection 3.4 (a) provided that said subsection shall be applied subject to the terms of subsection 3.4 (d) of said regulations.

The parties to this contract agree to incorporate into this contract the mandatory language of subsections 7.4 (a) and (b) of the Regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et. seq., as amended and supplemented from time to time and contractor or subcontractor agrees to comply fully with the terms, provisions and obligations of subsections, 7.4 (a) and (b).

SIGNATURE 

TITLE Pedro Costa, President

COMPANY Your Way Construction Inc.

ADDRESS 404 Cort St

CITY Irvington

STATE NJ

ZIP CODE 07111

**EXHIBIT A**

**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE**

N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127)

N.J.A.C. 17:27 et seq.

**GOODS, GENERAL SERVICES, AND PROFESSIONAL SERVICES CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

**EXHIBIT A (Cont)**

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval;

Certificate of Employee Information Report; or

Employee Information Report Form AA-302 (electronically provided by the Division and distributed to the public agency through the Division's website at: [http://www.state.nj.us/treasury/contract\\_compliance/](http://www.state.nj.us/treasury/contract_compliance/)).

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to N.J.A.C. 17:27-1.1 et seq.

## EXHIBIT B

### MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127)

N.J.A.C. 17:27-1.1 et seq.

#### CONSTRUCTION CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer, pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

When hiring or scheduling workers in each construction trade, the contractor or subcontractor agrees to make good faith efforts to employ minority and women workers in each construction trade consistent with the targeted employment goal prescribed by N.J.A.C. 17:27-7.2; provided, however, that the Dept. of LWD, Construction EEO Monitoring Program, may, in its discretion, exempt a contractor or subcontractor from compliance with the good faith procedures prescribed by the following provisions, A, B, and C, as long as the Dept. of LWD, Construction EEO Monitoring Program is satisfied that the contractor or subcontractor is employing workers

**EXHIBIT B (Cont)**

provided by a union which provides evidence, in accordance with standards prescribed by the Dept. of LWD, Construction EEO Monitoring Program, that its percentage of active "card carrying" members who are minority and women workers is equal to or greater than the targeted employment goal established in accordance with N.J.A.C. 17:27-7.2. The contractor or subcontractor agrees that a good faith effort shall include compliance with the following procedures:

(A) If the contractor or subcontractor has a referral agreement or arrangement with a union for a construction trade, the contractor or subcontractor shall, within three business days of the contract award, seek assurances from the union that it will cooperate with the contractor or subcontractor as it fulfills its affirmative action obligations under this contract and in accordance with the rules promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et. seq., as supplemented and amended from time to time and the Americans with Disabilities Act. If the contractor or subcontractor is unable to obtain said assurances from the construction trade union at least five business days prior to the commencement of construction work, the contractor or subcontractor agrees to afford equal employment opportunities minority and women workers directly, consistent with this chapter. If the contractor's or subcontractor's prior experience with a construction trade union, regardless of whether the union has provided said assurances, indicates a significant possibility that the trade union will not refer sufficient minority and women workers consistent with affording equal employment opportunities as specified in this chapter, the contractor or subcontractor agrees to be prepared to provide such opportunities to minority and women workers directly, consistent with this chapter, by complying with the hiring or scheduling procedures prescribed under (B) below; and the contractor or subcontractor further agrees to take said action immediately if it determines that the union is not referring minority and women workers consistent with the equal employment opportunity goals set forth in this chapter.

(B) If good faith efforts to meet targeted employment goals have not or cannot be met for each construction trade by adhering to the procedures of (A) above, or if the contractor does not have a referral agreement or arrangement with a union for a construction trade, the contractor or subcontractor agrees to take the following actions:

(1) To notify the public agency compliance officer, the Dept. of LWD, Construction EEO Monitoring Program, and minority and women referral organizations listed by the Division pursuant to N.J.A.C. 17:27-5.3, of its workforce needs, and request referral of minority and women workers;

(2) To notify any minority and women workers who have been listed with it as awaiting available vacancies;

(3) Prior to commencement of work, to request that the local construction trade union refer minority and women workers to fill job openings, provided the contractor or subcontractor has a referral agreement or arrangement with a union for the construction trade;

**EXHIBIT B** *(Cont)*

- (4) To leave standing requests for additional referral to minority and women workers with the local construction trade union, provided the contractor or subcontractor has a referral agreement or arrangement with a union for the construction trade, the State Training and Employment Service and other approved referral sources in the area;
- (5) If it is necessary to lay off some of the workers in a given trade on the construction site, layoffs shall be conducted in compliance with the equal employment opportunity and non-discrimination standards set forth in this regulation, as well as with applicable Federal and State court decisions;
- (6) To adhere to the following procedure when minority and women workers apply or are referred to the contractor or subcontractor:
- (i) The contractor or subcontractor shall interview the referred minority or women worker.
  - (ii) If said individuals have never previously received any document or certification signifying a level of qualification lower than that required in order to perform the work of the construction trade, the contractor or subcontractor shall in good faith determine the qualifications of such individuals. The contractor or subcontractor shall hire or schedule those individuals who satisfy appropriate qualification standards in conformity with the equal employment opportunity and non-discrimination principles set forth in this chapter. However, a contractor or subcontractor shall determine that the individual at least possesses the requisite skills, and experience recognized by a union, apprentice program or a referral agency, provided the referral agency is acceptable to the Dept. of LWD, Construction EEO Monitoring Program. If necessary, the contractor or subcontractor shall hire or schedule minority and women workers who qualify as trainees pursuant to these rules. All of the requirements, however, are limited by the provisions of (C) below.
  - (iii) The name of any interested women or minority individual shall be maintained on a waiting list, and shall be considered for employment as described in (i) above, whenever vacancies occur. At the request of the Dept. of LWD, Construction EEO Monitoring Program, the contractor or subcontractor shall provide evidence of its good faith efforts to employ women and minorities from the list to fill vacancies.
  - (iv) If, for any reason, said contractor or subcontractor determines that a minority individual or a woman is not qualified or if the individual qualifies as an advanced trainee or apprentice, the contractor or subcontractor shall inform the individual in writing of the reasons for the determination, maintain a copy of the determination in its files, and send a copy to the public agency compliance officer and to the Dept. of LWD, Construction EEO Monitoring Program.
- (7) To keep a complete and accurate record of all requests made for the referral of workers in any trade covered by the contract, on forms made available by the Dept. of LWD, Construction EEO Monitoring Program and submitted promptly to the Dept. of LWD, Construction EEO Monitoring Program upon request.

**EXHIBIT B (Cont)**

(C) The contractor or subcontractor agrees that nothing contained in (B) above shall preclude the contractor or subcontractor from complying with the union hiring hall or apprenticeship policies in any applicable collective bargaining agreement or union hiring hall arrangement, and, where required by custom or agreement, it shall send journeymen and trainees to the union for referral, or to the apprenticeship program for admission, pursuant to such agreement or arrangement. However, where the practices of a union or apprenticeship program will result in the exclusion of minorities and women or the failure to refer minorities and women consistent with the targeted county employment goal, the contractor or subcontractor shall consider for employment persons referred pursuant to (B) above without regard to such agreement or arrangement; provided further, however, that the contractor or subcontractor shall not be required to employ women and minority advanced trainees and trainees in numbers which result in the employment of advanced trainees and trainees as a percentage of the total workforce for the construction trade, which percentage significantly exceeds the apprentice to journey worker ratio specified in the applicable collective bargaining agreement, or in the absence of a collective bargaining agreement, exceeds the ratio established by practice in the area for said construction trade. Also, the contractor or subcontractor agrees that, in implementing the procedures of (B) above, it shall, where applicable, employ minority and women workers residing within the geographical jurisdiction of the union.

After notification of award, but prior to signing a construction contract, the contractor shall submit to the public agency compliance officer and the Dept. of LWD, Construction EEO Monitoring Program an initial project workforce report (Form AA-201) electronically provided to the public agency by the Dept. of LWD, Construction EEO Monitoring Program, through its website, for distribution to and completion by the contractor, in accordance with N.J.A.C. 17:27-7. The contractor also agrees to submit a copy of the Monthly Project Workforce Report once a month thereafter for the duration of this contract to the Dept. of LWD, Construction EEO Monitoring Program, and to the public agency compliance officer.

The contractor agrees to cooperate with the public agency in the payment of budgeted funds, as is necessary, for on-the-job and/or off-the-job programs for outreach and training of minorities and women.

(D) The contractor and its subcontractors shall furnish such reports or other documents to the Dept. of LWD, Construction EEO Monitoring Program as may be requested by the Dept. of LWD, Construction EEO Monitoring Program from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Dept. of LWD, Construction EEO Monitoring Program for conducting a compliance investigation pursuant to N.J.A.C. 17:27-1.1 et seq.



30 April 2021

Glen Rock Board of Education  
Parking Lot Renovations at Central Elementary School  
PSA 8655

**Sample Federal Letter of Approval**

**Attachment 4**

**U.S. Department of Labor**

Employment Standards Administration  
Office of Federal Contract Compliance Programs  
Newark Area Office  
124 Evergreen Place, Fourth Floor  
East Orange, NJ 07108



<Date>

Dear

Our recent compliance review of your establishment's equal employment opportunity policies and practices was completed on <date>.

We found no apparent deficiencies or violations of Executive Order 11266, as amended, Section 503 of the Rehabilitation Act of 1973 or 38 USC 2012 (the Vietnam Era Veterans Readjustment Assistance Act). Accordingly, your establishment is deemed to be in compliance with these laws based on the material reviewed.

The Office of Federal Contract Compliance Programs sincerely appreciates the cooperation and courtesies extended by you and your staff during the conduct of the compliance review.

Sincerely,

Area Office Director

Attachment 7

FORM AA-201 Revised 11/11	<b>STATE OF NEW JERSEY</b> DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT CONSTRUCTION EEO COMPLIANCE MONITORING PROGRAM  <b>INITIAL PROJECT WORKFORCE REPORT CONSTRUCTION</b>	Official Use Only  Assignment _____  Code _____
------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------

For instructions on completing the form, go to: [http://www.state.nj.us/treasury/contract\\_compliance/pdf/aa201ins.pdf](http://www.state.nj.us/treasury/contract_compliance/pdf/aa201ins.pdf)

1. BID NUMBER	2. CONTRACTOR ID NUMBER	5. NAME AND ADDRESS OF PUBLIC AGENCY AWARDED CONTRACT	
3. NAME AND ADDRESS OF PRIME CONTRACTOR		Name:	
(Name)		Address:	
(Street Address)		CONTRACT NUMBER	DATE OF AWARD
(City) (State) (Zip Code)		DOLLAR AMOUNT OF AWARD	
4. IS THIS COMPANY MINORITY OWNED ( ) OR WOMAN OWNED ( )		8. NAME AND ADDRESS OF PROJECT	7. PROJECT NUMBER
		Name:	
		Address:	
		COUNTY	8. IS THIS PROJECT COVERED BY A PROJECT LABOR AGREEMENT (PLA)? YES <input type="checkbox"/> NO <input type="checkbox"/>

9. TRADE OR CRAFT	PROJECTED TOTAL EMPLOYEES				PROJECTED MINORITY EMPLOYEES				PROJECTED HIASE-IN DATE	PROJECTED COMPLETION DATE
	MALE		FEMALE		MALE		FEMALE			
	J	AP	J	AP	J	AP	J	AP		
1. ASBESTOS WORKER										
2. BRICKLAYER OR MASON										
3. CARPENTER										
4. ELECTRICIAN										
5. GLAZIER										
6. HVAC MECHANIC										
7. IRONWORKER										
8. OPERATING ENGINEER										
9. PAINTER										
10. PLUMBER										
11. ROOFER										
12. SHEET METAL WORKER										
13. SPRINKLER FITTER										
14. STEAMFITTER										
15. SURVEYOR										
16. TILER										
17. TRUCK DRIVER										
18. LABORER										
19. OTHER										
20. OTHER										

I hereby certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements are willfully false, I am subject to punishment.

\_\_\_\_\_  
[Signature]

10. (Please Print Your Name) \_\_\_\_\_ (Title) \_\_\_\_\_

(Area Code) (Telephone Number) (Ext.) \_\_\_\_\_ (Date) \_\_\_\_\_



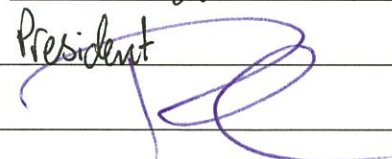
AMERICANS WITH DISABILITIES ACT OF 1990  
Equal Opportunity for Individuals with Disability

The Contractor and the Board of Education (hereafter "Owner") do hereby agree that the provisions of Title II of the Americans With Disabilities Act of 1990 (the "Act"), (42 U.S.C. S121 01 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant there unto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the owner pursuant to this contract, the contractor agrees that the performance shall be in strict compliance with the Act. In the event that the contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the contractor shall defend the owner in any action or administrative proceeding commenced pursuant to this Act. The contractor shall indemnify, protect, and save harmless the owner, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the owner's grievance procedure, the contractor agrees to abide by any decision of the owner which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the owner, or if the owner incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the contractor shall satisfy and discharge the same at its own expense.

The Owner shall, as soon as practicable after a claim has been made against it, give written notice thereof to the contractor along with full and complete particulars of the claim, If any action or administrative proceeding is brought against the owner or any of its agents, servants, and employees, the *owner shall* expeditiously forward or have forwarded to the contractor every demand, complaint, notice, summons, pleading, or other process received by the owner or its representatives.

It is expressly agreed and understood that any approval by the owner of the services provided by the contractor pursuant to this contract will not relieve the contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the owner pursuant to this paragraph.

It is further agreed and understood that the Owner assumes no obligation to indemnify or save harmless the contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the owner from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

Name of Company Your Way Construction Inc.  
Authorized Agent Pedro Costa  
Title or Position President  
Signature  Date May 20, 2021

ANTI-DISCRIMINATION PROVISIONS—N.J.S.A. 10:2-1

N.J.S.A. 10:2-1. Antidiscrimination provisions. Every contract for or on behalf of the State or any county or municipality or other political subdivision of the State, or any agency of or authority created by any of the foregoing, for the construction, alteration or repair of any public building or public work or for the acquisition of materials, equipment, supplies or services shall contain provisions by which the contractor agrees that:

- a. In the hiring of persons for the performance of work under this contract or any subcontract hereunder, or for the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under this contract, no contractor, nor any person acting on behalf of such contractor or subcontractor, shall, by reason of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex, discriminate against any person who is qualified and available to perform the work to which the employment relates;
- b. No contractor, subcontractor, nor any person on his behalf shall, in any manner, discriminate against or intimidate any employee engaged in the performance of work under this contract or any subcontract hereunder, or engaged in the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under such contract, on account of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex;
- c. There may be deducted from the amount payable to the contractor by the contracting public agency, under this contract, a penalty of \$50.00 for each person for each calendar day during which such person is discriminated against or intimidated in violation of the provisions of the contract; and
- d. This contract may be canceled or terminated by the contracting public agency, and all money due or to become due hereunder may be forfeited, for any violation of this section of the contract occurring after notice to the contractor from the contracting public agency of any prior violation of this section of the contract.

No provision in this section shall be construed to prevent a board of education from designating that a contract, subcontract or other means of procurement of goods, services, equipment or construction shall be awarded to a small business enterprise, minority business enterprise or a women's business enterprise pursuant to P.L. 1985, c.490 (C.18A:18A-51 et seq.).

**STATE OF NEW JERSEY  
DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT  
CONSTRUCTION CONTRACT COMPLIANCE**

**ATTENTION ALL CONSTRUCTION CONTRACTORS**

For your convenience, all contractors have two options in filing the Form AA-202, Monthly Project Workforce Report. As always, you may complete the form manually and mail it to the Dept. of LWD, Construction EEO Monitoring Program, with a copy to the Public Agency Compliance Officer, or you may input your employment data directly onto the Form AA-202 located on our website, with a copy to the Public Agency Officer. To access the Division's website, simply follow these steps:

1. Type [http://www.state.nj.us/treasury/contract\\_compliance/](http://www.state.nj.us/treasury/contract_compliance/).
2. Select the "Premier Business Services Online Forms Account Instructions" link.
3. Please follow all the instructions to set up online access to the web application.

The web application will provide access to current and past reports that can be printed and submitted to the Public Agency awarding the contract as required.

NJ Department of Labor & Workforce Development  
Office of Diversity Compliance  
Construction Contract Compliance Unit  
PO Box 209  
Trenton, New Jersey 08625-0209  
Telephone (609) 292-9550  
Fax (609) 984-4023



## APPENDIX Q – AFFIRMATIVE ACTION MANDATORY BID STATEMENT

During the performance of the contract, the contractor agrees as follows:

1. The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, or sex. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during their employment, without regard to their age, race, creed, color, national origin, ancestry, marital status or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the public agency compliance officer setting forth provisions of this nondiscrimination clause.
2. The contractor or subcontractor, where applicable, will in all solicitations and advertisements for employees placed by or in behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status or sex.
3. The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising that labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. The contractor or subcontractor, where applicable, agrees to comply with the regulations promulgated by the treasurer pursuant to N.J.S.A. 10:5-31 et. seq., as amended and supplemented from time to time.
5. The contractor or subcontractor agrees to attempt in good faith to employ minority and female workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the treasurer pursuant to N.J.S.A. 10:5-31 et. seq., as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the affirmative action office pursuant to N.J.A.C. 17:27-5.2 promulgated by the treasurer pursuant to N.J.S.A. 10:5-31 et. seq., as amended and supplemented from time to time.
6. The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.
7. The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the state of New Jersey, and as established by applicable federal law and applicable federal court decisions.

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8. The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status or sex, and conform with the applicable employment goals, consistent with the statutes and court decisions of the state of New Jersey, and applicable federal law and applicable federal court decisions.

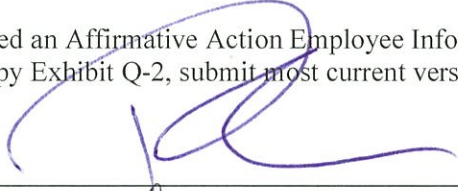
The contractor and its subcontractors shall furnish such reports or other documents to the affirmative action office as may be requested by the office from time to time in order to carry out the purposes of these regulation, and public agencies shall furnish such information as may be requested by the affirmative action office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (N.J.A.C. 17:27).

No firm may be issued a purchase order or contract unless they comply with the affirmative action regulations.

Please check the appropriate box (only one):

- I have a valid Federal Affirmative Action Plan Approval Letter.
- I have a current New Jersey Affirmative Action Certificate. (see sample copy Exhibit Q-1)
- I have completed an Affirmative Action Employee Information Report (AA302).  
(see sample copy Exhibit Q-2, submit most current version)

SIGNATURE



TITLE

Pedro Costa, President

COMPANY

Your Way Construction Inc.



**Exhibit Q-1**

NEW JERSEY AFFIRMATIVE ACTION CERTIFICATE (sample)

Attachment 5


**SAMPLE CERTIFICATE OF EMPLOYEE INFORMATION REPORT**

Certification 111XX

**CERTIFICATE OF EMPLOYEE INFORMATION REPORT**

INITIAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-DEC-20XX to 15-DEC-20XX



**VOID**

SAMPLE COMPANY, INC.  
33 WEST STATE STREET  
TRENTON, NJ 08625


  
State Treasurer

Exhibit Q-2

EMPLOYEE INFORMATION REPORT (sample)

Attachment 6

Form AA302  
 Rev. 11/11

STATE OF NEW JERSEY  
 Division of Purchase & Property  
 Contract Compliance Audit Unit  
 EEO Monitoring Program

EMPLOYEE INFORMATION REPORT

IMPORTANT-READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING FORM. FAILURE TO PROPERLY COMPLETE THE ENTIRE FORM AND TO SUBMIT THE REQUIRED \$1500 FEE MAY DELAY ISSUANCE OF YOUR CERTIFICATE. DO NOT SUBMIT EEO-1 REPORT FOR SECTION B, ITEM 11. For instructions on completing the form, go to: <http://www.state.nj.us/purchase/contracts/comppliance/pd/aa302m.pdf>

SECTION A - COMPANY IDENTIFICATION

1. FID. NO. OR SOCIAL SECURITY      2. TYPE OF BUSINESS  
 1. APO    2. SERVICE    3. WHOLESALE  
 4. RETAIL    5. OTHER

3. TOTAL NO. EMPLOYEES IN THE ENTIRE COMPANY

4. COMPANY NAME

5. STREET      CITY      COUNTY      STATE      ZIP CODE

6. NAME OF PARENT OR AFFILIATED COMPANY (IF NONE, SO INDICATE)      CITY      STATE      ZIP CODE

7. CHECK ONE IS THE COMPANY:    SINGLE-ESTABLISHMENT EMPLOYER    MULT-ESTABLISHMENT EMPLOYER

8. IF MULT-ESTABLISHMENT EMPLOYER, STATE THE NUMBER OF ESTABLISHMENTS IN NJ

9. TOTAL NUMBER OF EMPLOYEES AT ESTABLISHMENT WHICH HAS BEEN AWARDED THE CONTRACT

10. PUBLIC AGENCY AWARDED CONTRACT      CITY      COUNTY      STATE      ZIP CODE

Official Use Only      DATE RECEIVED      NAISO DATE      ASSIGNED CERTIFICATION NUMBER

SECTION B - EMPLOYMENT DATA

11. Report all permanent, temporary and part-time employees ON YOUR OWN PAYROLL. Enter the appropriate figures on all lines and in all columns. Where there are no employees in a particular category, enter a zero. Include ALL employees, not just those in minority/majority categories, in columns 1, 2, & 3. **DO NOT SUBMIT AN EEO-1 REPORT.**

JOB CATEGORIES	ALL EMPLOYEES			PERMANENT MAJORITY/NO-MINORITY EMPLOYEE BREAKDOWN										
	COL. 1 TOTAL (Col. 2, 2a)	COL. 2 MALE	COL. 3 FEMALE	MALE					FEMALE					
				BLACK	HISPANIC	ASIAN	AMER. INDIAN	NON-AMER. INDIAN	BLACK	HISPANIC	AMER. INDIAN	ASIAN	NON-AMER. INDIAN	
Officials/Managers														
Professionals														
Technicians														
Sales Workers														
Office & Clerical														
Craftworkers (Skilled)														
Operatives (Semi-skilled)														
Laborers (Unskilled)														
Service Workers														
TOTAL														
Total employment From previous Report (If any)														
Temporary & Part-time Employees														

The data below shall NOT be included in the figures for the appropriate categories above.

12. HOW WAS INFORMATION AS TO RACE OR ETHNIC GROUP IN SECTION B OBTAINED?  
 1. Visual Survey    2. Employment Record    3. Other (Specify)

13. DATES OF PAYROLL PERIOD USED  
 From:      To:      1. YES      2. NO

14. IS THIS THE FIRST Employee Information Report Submitted?      15. IF NO, DATE LAST REPORT SUBMITTED  
 MO. DAY YEAR

SECTION C - SIGNATURE AND IDENTIFICATION

16. NAME OF PERSON COMPLETING FORM (Print or Type)      SIGNATURE      TITLE      DATE  
 MO. DAY YEAR

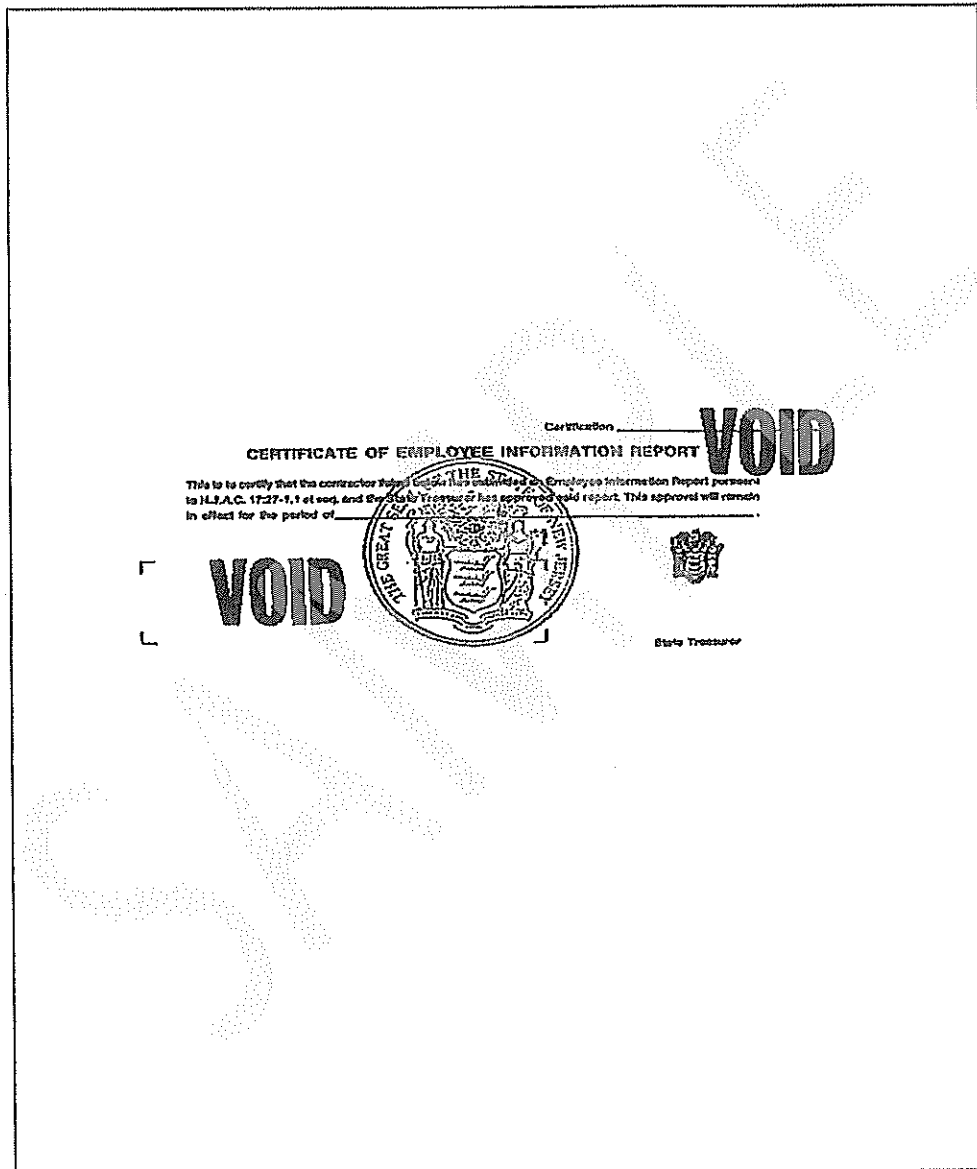
17. ADDRESS NO. & STREET      CITY      COUNTY      STATE      ZIP CODE      PHONE (AREA CODE, NO., EXTENSION)

Exhibit Q-3

CERTIFICATE OF EMPLOYEE INFORMATION REPORT (sample)

Attachment # 6

SAMPLE CERTIFICATE OF EMPLOYEE INFORMATION REPORT



APPENDIX R – DISCLOSURE FORM

The attention of prospective bidders is drawn to the provisions of the School Ethics Law (N.J.S.A. 18A:12-24, et. seq.) which prohibits an Officer or Employee of the Owner or member of his/her immediate family from having an interest in a business organization or engaging in any business transaction, or professional activity which is in substantial conflict with the proper discharge of his duties in the public interest.

In furtherance thereof, every bidder must disclose below, being an Officer or Employee of the Owner, or whether an immediate family member is an Officer or Employee of the Owner. If the bidder is a business organization, then disclosure shall be made with respect to anyone having an interest in the business and their immediate family members.

Please answer the following:

Is the bidder, or a member of the bidder's immediate family, or anyone having an interest in the bidder's business organization including their immediate family members, an Officer or Employee of the Owner.

No           X           Yes \_\_\_\_\_

S\ \_\_\_\_\_  
\*President, Vice President or Signature of Authorized Representative

Pedro Costa

Print Name

President

Title

If Yes, provide the name of the individual and identify the position held in writing to the:

Mr. Michael Rinderknecht, Business Administrator / Board Secretary  
Glen Rock Board of Education  
620 Harristown Road  
Glen Rock, NJ 07452

(Attach a copy of the correspondence to this form)

NOTE: All terms used herein are to be construed in accordance with their meaning under the Local Government Ethics Law, cited above.

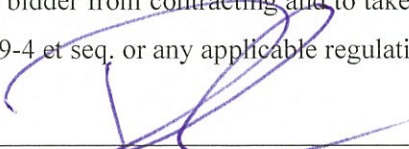
\*FAILURE TO SIGN THIS AFFIDAVIT BY A DULY AUTHORIZED COMPANY OFFICIAL MAY RESULT IN REJECTION OF THIS PROPOSAL.

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APPENDIX S – CERTIFIED SWORN STATEMENT ON  
NON-DISBARMENT/DISQUALIFICATION/SUSPENSION

I, Pedro Costa of the Township of Irvington of  
in the county of Essex State of New Jersey of full age, being duly sworn according to  
law on my oath depose and say that: I am President of the firm of  
Your Way Construction Inc., the bidder making the Proposal for the above named projects,  
and that I executed the said Proposal with full authority to do so; and that said contractor so swears at this  
time is not included on the State Treasurer's, the Authority's, the Corporation's, or the Federal  
Government's list of Debarred, Suspended or Disqualified Bidders as a result of action taken by any State  
of Federal agency. I furthermore understand that the District shall immediately notify the State, the  
Authority, the Corporation and the Unit of Fiscal Integrity in writing whenever it appears that a bidder is  
on the Treasurer's, the Authority's, the Corporation's or the Federal Government's List. The State and/or  
the Authority, and/or the Corporation reserve the right in such circumstances to immediately suspend  
such bidder from contracting and to take such other action as is deemed appropriate pursuant to N.J.A.C.  
17:19-4 et seq, or any applicable regulation issued by the Authority.

  
\_\_\_\_\_  
(also type or print name of affiant under signature)

Pedro Costa, President

Subscribed and sworn to before me

this 20<sup>th</sup> day MAY, 2021

  
\_\_\_\_\_  
(Seal) Notary Public of New Jersey

My Commission Expires 2/28/2022

STEPHANIE PHU  
NOTARY PUBLIC OF NEW JERSEY  
My Commission Expires 2/28/2022



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APPENDIX T - ASBESTOS ACKNOWLEDGEMENT FORM

TO ALL CONTRACTORS/WORKERS

Pursuant to AHERA (Asbestos Hazard Emergency Response Act) Regulations, you are hereby informed that the Owner has conducted an inspection of its buildings for asbestos containing building materials. A Management Plan has been developed and approved. The plan identifies asbestos containing building materials, assesses their friability (the potential to be crumbled or reduced to powder by hand pressure), and recommends action based upon the potential release of asbestos fibers.

You are hereby informed that you have the right to inspect the Management Plan prior to the commencement of your work. You are also directed to inform the Owner if you are going to be working in an area that may cause you to disturb any existing asbestos containing building materials.

Your signature below acknowledges that you have been informed prior to the commencement of work that you have been made aware of your rights under the AHERA Regulations. Each Prime Contractor shall notify his subcontractors of the above notification.

Pedro Costa, President  
Name (printed)

  
Signature

Your Way Construction Inc.  
Company Name (printed)

May 20, 2021  
Date

30 April 2021

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APPENDIX U - POLITICAL CONTRIBUTION DISCLOSURE AFFIDAVIT

STATE OF NJ

ss:

COUNTY OF Monmouth

I, Pedro Costa, residing in the township of Cats Neck in the County of Monmouth and State of NJ, of full age, being duly sworn according to law on my oath depose and say:

I am President of the firm of Your Way Construction Inc., the bidder making the proposal for the above named project. I am aware that:

A. Pursuant to N.J.A.C. 6A:23A-6.3, no business entity which has made a reportable contribution (as defined in N.J.S.A. 19:44A-1 et seq.) to a member of the Board of Education during the preceding one (1) year shall be awarded a contract in excess of \$17,500.

B. Any business entity doing business with the School District is precluded from making any reportable contributions to any member of the Board of Education during the term of the Contract.

C. When a business entity is a natural person, a contribution by that person's spouse or child that resides therewith shall be deemed to be a contribution by the business entity. Where a business entity is other than a natural person, a contribution by the person or other business entity having an interest therein shall be deemed to be a contribution by the business entity.

D. A political contribution disclosure (hereinafter referred to as "PCD") form is required to be submitted for all contracts greater than \$17,500. No contract award shall be made unless the completed PCD is submitted to the Board office prior to the award. Failure to submit the PCD shall result in the rejection of the bid. A Sample Form is included as part of the bidding documents and must be completed by the bidder.

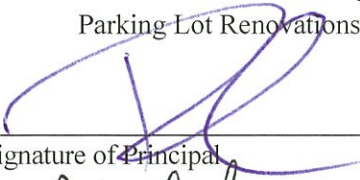
I aver that no reportable contributions have been made by the Bidder in violation of the provisions set forth in N.J.A.C. 6A:23A-6.3. If the Bidder is the lowest responsible bidder, a completed PCD form shall be submitted to the Board office ten (10) days prior to the contract award.

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Sworn to and subscribed  
to this 20<sup>th</sup> day of  
MAY, 2021

  
Notary Public of New Jersey

By:   
Signature of Principal  
Pedro Costa  
(Name)  
President  
(Title)

My Commission expires 2/28/2022

NOTARY PUBLIC OF NEW JERSEY  
My Commission Expires 2/28/2022

**Certification on Behalf of a Company, Partnership or Organization and All Individuals Whose Contributions are Attributable to the Entity Pursuant to Executive Order No. 117 (2008)**

I hereby certify as follows:

On or after November 15, 2008, neither the below-named entity nor any individual whose contributions are attributable to the entity pursuant to Executive Order No. 117 (2008) has solicited or made any reportable contribution of money or pledge of contribution, including in-kind contributions or company or organization contributions, to the following:

- a) **Any candidate committee and/or election fund of the Governor;**
- b) **A State political party committee;**
- c) **A legislative leadership committee;**
- d) **A county political party committee; or**
- e) **A municipal political party committee.**

I certify as an officer or authorized representative of the Company or Organization identified below that, to the best of my knowledge and belief, the foregoing statements by me are true. I am aware that if any of the statements are willfully false, I am subject to punishment.

Name of Company, Partnership or Organization:

Your Way Construction Inc.

Signed:  Title: President

Print Name: Pedro Costa Date: May 20, 2021

Circle One of the Following Which Applies:

(A)

The Company, Partnership or Organization is the vendor;

or



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- (B) the Company, Partnership or Organization is a Principal (more than 10% ownership or control) of the vendor, a Subsidiary controlled by the vendor, or a Political Organization (e.g., PAC) controlled by the vendor.**

*\*Please note that if the person signing this Certification is not signing on behalf of all individuals whose contributions are attributable to the entity pursuant to Executive Order No. 117 (2008), each of those individuals will be required to submit a separate individual Certification.*

**Individual Certification of Compliance with Executive Order No. 117 (2008)**

I hereby certify as follows:

On or after November 15, 2008, I have not solicited or made any reportable contribution of money or pledge of contribution, including in-kind contributions or company or organization contributions, to the following:

- a) **Any candidate committee and/or election fund of the Governor;**
- b) **A State political party committee;**
- c) **A legislative leadership committee;**
- d) **A county political party committee; or**
- e) **A municipal political party committee.**

I certify that, to the best of my knowledge and belief, the foregoing statements by me are true. I am aware that if any of the statements are willfully false, I am subject to punishment.

**Signed:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Contractor Instructions, amended for Boards of Education pursuant to N.J.A.C. 6A:23A-6.3

Pursuant to N.J.A.C. 6A:23A-6.3, business entities (contractors) receiving contracts from boards of education are subject to the provisions of P.L. 2005, c. 271, s.2 (N.J.S.A. 19:44A-20.26). This law provides that the contractor shall disclose contributions to:

- any State, county, or municipal committee of a political party
- any legislative leadership committee
- any continuing political committee (a.k.a., political action committee)
- any candidate committee of a candidate for, or holder of, an elective office:
  - of the public entity awarding the contract
  - of that county in which that public entity is located
  - of another public entity within that county, or
  - of a legislative district in which that public entity is located or, when the public entity is a county, of any legislative district which includes all or part of the county

The disclosure must list reportable contributions to any of the committees that exceed \$300 per election cycle that were made during the 12 months prior to award of the contract. See N.J.S.A. 19:44A-8 and 19:44A-16 for more details on reportable contributions.

The enclosed list of agencies is intended to assist the Contractor in identifying the public agencies whose elected officials or candidate committees are affected by the disclosure requirement. It is the Contractor's responsibility to identify the specific committees to which contributions have been made and need to be disclosed. The disclosed information may exceed the minimum requirement.

N.J.S.A. 19:44A-20.26 itemizes the parties from whom contributions must be disclosed when a business entity is not a natural person. This includes the following:

- individuals with an "interest" ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit
- all principals, partners, officers, or directors of the business entity or their spouses
- any subsidiaries directly or indirectly controlled by the business entity
- IRS Code Section 527 New Jersey based organizations, directly or indirectly controlled by the business entity and filing as continuing political committees (PACs).

When the business entity is a natural person, "a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity." [N.J.S.A. 19:44A-20.26(b)] The contributor must be listed on the disclosure.

Any business entity that fails to comply with the disclosure provisions shall be subject to a fine imposed by ELEC in an amount to be determined by the Commission which may be based upon the amount that the business entity failed to report.

The attached disclosure form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the Contractor's submission and is disclosable to the public under the Open Public Records Act.

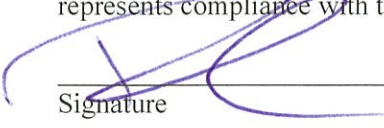
**C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM**

Required Pursuant to N.J.S.A. 19:44A-20.26 and N.J.A.C. 6A:23A-6.3(a)(4)

**Part I – Contractor Information**

Contractor Name: Your Way Construction Inc.  
Address: 404 Coit St  
City: State: Zip: Irvington, NJ 07111

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26.

 \_\_\_\_\_  
Signature Printed Name Title  
Pedro Costa President

**Part II – Contribution Disclosure**

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than \$300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

Check here if disclosure is provided in electronic form.

Contributor Name	Recipient Name	Date	Dollar Amount
"None"			\$

Contractor may attach continuation page as needed.

**This form or its permitted facsimile must be submitted to the local unit no later than 10 days prior to the award of the contract.**

30 April 2021

Glen Rock Board of Education  
Parking Lot Renovations at Central Elementary School  
PSA 8655

**Continuation Page, as needed**

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM  
Required Pursuant To N.J.S.A. 19:44A-20.26

Page \_\_\_ of \_\_\_\_\_

Vendor Name:

Contributor Name	Recipient Name	Date	Dollar Amount
			\$

Check here if the information is continued on subsequent page(s)

**LIST OF AGENCIES WITH ELECTED OFFICIALS REQUIRED FOR  
POLITICAL CONTRIBUTION DISCLOSURE  
N.J.S.A. 19:44A-20.26**

**County Name: Bergen**

State: Governor, and Legislative Leadership Committees

Legislative District #s: 32, 35, 36, 37, 38, 39, 40

State Senator and two members of the General Assembly per district.

County:

Freeholders

County Clerk

Sheriff

County Executive

Surrogate

Municipalities (Mayor and members of governing body, regardless of title):

- |                          |                           |                            |
|--------------------------|---------------------------|----------------------------|
| Allendale Borough        | Hasbrouck Heights Borough | Ridgefield Borough         |
| Alpine Borough           | Haworth Borough           | Ridgefield Park Village    |
| Bergenfield Borough      | Hillsdale Borough         | Ridgewood Village          |
| Bogota Borough           | Ho-Ho-Kus Borough         | River Edge Borough         |
| Carlstadt Borough        | Leonia Borough            | River Vale Township        |
| Cliffside Park Borough   | Little Ferry Borough      | Rochelle Park Township     |
| Closter Borough          | Lodi Borough              | Rockleigh Borough          |
| Cresskill Borough        | Lyndhurst Township        | Rutherford Borough         |
| Demarest Borough         | Mahwah Township           | Saddle Brook Township      |
| Dumont Borough           | Maywood Borough           | Saddle River Borough       |
| East Rutherford Borough  | Midland Park Borough      | South Hackensack Township  |
| Edgewater Borough        | Montvale Borough          | Teaneck Township           |
| Elmwood Park Borough     | Moonachie Borough         | Tenafly Borough            |
| Emerson Borough          | New Milford Borough       | Teterboro Borough          |
| Englewood City           | North Arlington Borough   | Upper Saddle River Borough |
| Englewood Cliffs Borough | Northvale Borough         | Waldwick Borough           |
| Fair Lawn Borough        | Norwood Borough           | Wallington Borough         |
| Fairview Borough         | Oakland Borough           | Washington Township        |
| Fort Lee Borough         | Old Tappan Borough        | Westwood Borough           |
| Franklin Lakes Borough   | Oradell Borough           | Woodcliff Lake Borough     |
| Garfield City            | Palisades Park Borough    | Wood-Ridge Borough         |
| Glen Rock Borough        | Paramus Borough           | Wyckoff Township           |
| Hackensack City          | Park Ridge Borough        |                            |
| Harrington Park Borough  | Ramsey Borough            |                            |

(continued on next page)

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Glen Rock Board of Education  
Parking Lot Renovations at Central Elementary School  
PSA 8655

Boards of Education (Members of the Board):

Allendale Borough	Haworth Borough	Ramapo-Indian Hill Regional
Alpine Borough	Hillsdale Borough	Ramsey Borough
Bergenfield Borough	Ho Ho Kus Borough	Ridgefield Borough
Bogota Borough	Leonia Borough	Ridgefield Park Township
Carlstadt Borough	Little Ferry Borough	Ridgewood Village
Carlstadt-East Rutherford	Lodi Borough	River Dell Regional
Cliffside Park Borough	Lyndhurst Township	River Edge Borough
Closter Borough	Mahwah Township	River Vale Township
Cresskill Borough	Maywood Borough	Rochelle Park Township
Demarest Borough	Midland Park Borough	Rockleigh
Dumont Borough	Montvale Borough	Rutherford Borough
East Rutherford Borough	Moonachie Borough	Saddle Brook Township
Edgewater Borough	New Milford Borough	Saddle River Borough
Elmwood Park	North Arlington Borough	South Hackensack Township
Emerson Borough	Northern Highlands Regional	Teaneck Township
Englewood Cliffs Borough	Northern Valley Regional	Tenafly Borough
Fair Lawn Borough	Northvale Borough	Teterboro
Fairview Borough	Norwood Borough	Upper Saddle River Borough
Fort Lee Borough	Oakland Borough	Waldwick Borough
Franklin Lakes Borough	Old Tappan Borough	Wallington Borough
Garfield City	Oradell Borough	Westwood Regional
Glen Rock Borough	Palisades Park	Wood Ridge Borough
Hackensack City	Paramus Borough	Woodcliff Lake Borough
Harrington Park Borough	Park Ridge Borough	Wyckoff Township
Hasbrouck Heights Borough	Pascack Valley Regional	

Fire Districts (Board of Fire  
Commissioners):

None

APPENDIX W – DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

Name of Bidder:

Your Way Construction Inc.

**PART 1: CERTIFICATION**

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury’s Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division’s website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Bidders must review this list prior to completing the below certification. If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment, or suspension of the party.

**PLEASE CHECK THE APPROPRIATE BOX:**

I certify, pursuant to Public Law 2012, c. 25, that neither the person/entity listed above nor any of the entity’s parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury’s list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 (“Chapter 25 List”). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

OR

I am unable to certify as above because I or the bidding entity and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department’s Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below.

**PART 2: ADDITIONAL INFORMATION (if applicable)**

PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the form below.

PROVIDE INFORMATION RELATIVE TO THE ABOVE QUESTIONS. PLEASE PROVIDE THOROUGH ANSWERS TO EACH QUESTION. IF YOU NEED TO MAKE ADDITIONAL ENTRIES, USE ADDITIONAL PAGES.

30 April 2021

Glen Rock Board of Education  
Parking Lot Renovations at Central Elementary School  
PSA 8655

Name: \_\_\_\_\_

Relationship to Bidder/Vendor: \_\_\_\_\_

Description of Activities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Duration of Engagement: \_\_\_\_\_

Anticipated Cessation Date: \_\_\_\_\_

Bidder/Vendor Contact Name: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

**CERTIFICATION:**

I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that the Board of Education is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of contracts with the Board of Education to notify the Board of Education in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreements(s) with the Board of Education and that the Board of Education at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): Pedro Costa

Signature: \_\_\_\_\_

Title: President

Date: May 20, 2021

Note: This disclosure form may be submitted with the Bid, but in any case, must be submitted to the School District Business Administrator prior to the date of Contract Award.



30 April 2021

Glen Rock Board of Education  
Parking Lot Renovations at Central Elementary School  
PSA 8655

APPENDIX X - SWORN CONTRACTOR CERTIFICATION REQUIREMENTS

In accordance with N.J.S.A. 18A:7G-37, a pre-qualified contractor seeking to bid school facilities projects, and any subcontractors, that are required to be named under N.J.S.A. 18A:7G-1 et.seq. shall, as a condition of bidding, submit this Sworn Contractor Certification regarding qualifications and credentials.

**NOTE: This list of submittals in the Public Schools Contract Law applies to the Bidder and to all major subcontractors being included. REFER TO BIDDER'S CHECKLIST TO AID IN ASSURING A COMPLETE BID SUBMISSION.**

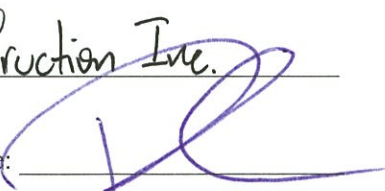
By Signing and submitting this Sworn Contractor Certification the principal Owner or Officer of the Company or Corporation certifies that the firm has the following qualifications and credentials:

1. A current, valid **certificate of contractor registration** issued pursuant to "The Public Works Contractor Registration Act," N.J.S.A. 34:11-56:48 et.seq. A copy of which is submitted with its bid (Appendix N1);
2. A current, valid Certificate of Authority (e.g. now called the **Business Registration**) to perform work in New Jersey issued by the Department of Treasury, a copy of which is submitted with its bid (Appendix N2);
3. A current valid **contractor trade license** required under applicable New Jersey Law for any specialty trade or specialty area in which the firm seeks to perform work, a copy of which is submitted with its bid (Section 00 21 13, Para. 1.14.E.7.d);
4. During the term of the school facilities project, I as Principal Owner or Officer of the Company or corporation, as Contractor, will have in place a suitable quality control and quality assurance program and an appropriate safety and health plan.
5. Verifies that, at the time of bidding, the amount of the bid proposal and value of all of its outstanding **incomplete contracts** does not exceed the firm's existing aggregate rating limit (Appendix I).

As the principal Owner or Officer of the Company or Corporation, I certify that, at the time of bidding this project, the amount of the bid proposal and the value of all this firm's outstanding incomplete contracts does not exceed the firm's existing aggregate rating limit.

Name of Company submitting this Certification: Your Way Construction Inc.

Printed Name of Authorized Representative: Pedro Costa, President

Signature: 

Date: May 29, 2021

Corporate Seal

END OF DOCUMENT 00 43 00


**CERTIFICATION OF NON-DEBARMENT  
 FOR FEDERAL GOVERNMENT CONTRACTS**

N.J.S.A. 52:32-44.1 (P.L. 2019, c.406)

**This certification shall be completed, certified to, and submitted to the contracting unit prior to contract award, except for emergency contracts where submission is required prior to payment.**


PART I: VENDOR INFORMATION	
Individual or Organization Name	Your Way Construction Inc.
Address of Individual or Organization	404 Coit St, Irvington, NJ 07111
DUNS Code (if applicable)	849 087882
CAGE Code (if applicable)	
<b>Check the box that represents the type of business organization:</b>	

- Sole Proprietorship (skip Parts III and IV)  
  Non-Profit Corporation (skip Parts III and IV)  
 For-Profit Corporation (any type)  
  Limited Liability Company (LLC)  
  Partnership  
 Limited Partnership  
  Limited Liability Partnership (LLP)  
 Other (be specific): \_\_\_\_\_


PART II – CERTIFICATION OF NON-DEBARMENT: Individual or Organization			
I hereby certify that the <b>individual or organization listed above in Part I</b> is not debarred by the federal government from contracting with a federal agency. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that the <b>Glen Rock Board of Education</b> is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award by the above named public agency to notify the Board of Education in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the Board of Education, permitting said Board of Education to declare any contract(s) resulting from this certification void and unenforceable.			
Full Name (Print):	Pedro Costa	Title:	President
Signature:		Date:	May 20, 2021

PART III – CERTIFICATION OF NON-DEBARMENT: Individual or Entity Owning Greater than 50 Percent of Organization	
<b>Section A (Check the Box that applies)</b>	
<input checked="" type="checkbox"/>	Below is the name and address of the stockholder in the corporation who owns more than 50 percent of its voting stock, or of the partner in the partnership who owns more than 50 percent interest therein, or of the member of the limited liability company owning more than 50 percent interest therein, as the case may be.
Name of Individual or Organization	<i>Pedro Costa</i>
Home Address (for Individual) or Business Address	<i>21 Ann St, Colts Neck, NJ 07722</i>
OR	
<input type="checkbox"/>	No one stockholder in the corporation owns more than 50 percent of its voting stock, or no partner in the partnership owns more than 50 percent interest therein, or no member in the limited liability company owns more than 50 percent interest therein, as the case may be.
<b>Section B (Skip if no Business entity is listed in Section A above)</b>	
<input type="checkbox"/>	Below is the name and address of the stockholder in the corporation who owns more than 50 percent of the voting stock of the organization's parent entity, or of the partner in the partnership who owns more than 50 percent interest in the organization's parent entity, or of the member of the limited liability company owning more than 50 percent interest in organization's parent entity, as the case may be.
Stockholder/Partner/Member Owning Greater Than 50 Percent of Parent Entity	
Home Address (for Individual) or Business Address	
OR	
<input type="checkbox"/>	No one stockholder in the parent entity corporation owns more than 50 percent of its voting stock, no partner in the parent entity partnership owns more than 50 percent interest therein, or no member in the parent entity limited liability company owns more than 50 percent interest therein, as case may be.



Section C – Part III Certification			
I hereby certify that no individual or organization that is debarred by the federal government from contracting with a federal agency owns greater than 50 percent of the <b>Organization listed above in Part I</b> or, if applicable, owns greater than 50 percent of a parent entity of <b>&lt;name of organization&gt;</b> . I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that the <b>Glen Rock Board of Education</b> is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award by the above named public agency to notify the Board of Education in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the Board of Education, permitting said Board of Education to declare any contract(s) resulting from this certification void and unenforceable.			
Full Name (Print):	Pedro Costa	Title:	President
Signature:		Date:	May 20, 2021

Part IV – CERTIFICATION OF NON-DEBARMENT: Contractor – Controlled Entities	
Section A	
<input type="checkbox"/>	Below is the name and address of the corporation(s) in which the <b>Organization listed in Part I</b> owns more than 50 percent of voting stock, or of the partnership(s) in which the <b>Organization listed in Part I</b> owns more than 50 percent interest therein, or of the limited liability company or companies in which the <b>Organization listed above in Part I</b> owns more than 50 percent interest therein, as the case may be.
<b>Name of Business Entity</b>	<b>Business Address</b>
**Add additional sheets if necessary**	
<b>OR</b>	
<input checked="" type="checkbox"/>	The <b>Organization listed above in Part I</b> does not own greater than 50 percent of the voting stock in any corporation and does not own greater than 50 percent interest in any partnership or any limited liability company.

<b>Section B (skip if no business entities are listed in Section A of Part IV)</b>			
<input type="checkbox"/>	Below are the names and addresses of any entities in which an entity listed in Part III A owns greater than 50 percent of the voting stock (corporation) or owns greater than 50 percent interest (partnership or limited liability company).		
<b>Name of Business Entity Controlled by Entity Listed in Section A of Part IV</b>		<b>Business Address</b>	
**Add additional Sheets if necessary**			
<b>OR</b>			
<input type="checkbox"/>	No entity listed in Part III A owns greater than 50 percent of the voting stock in any corporation or owns greater than 50 percent interest in any partnership or limited liability company.		
<b>Section C – Part IV Certification</b>			
<p>I hereby certify that the <b>Organization listed above in Part I</b> does not own greater than 50 percent of any entity that that is debarred by the federal government from contracting with a federal agency and, if applicable, does not own greater than 50 percent of any entity that in turns owns greater than 50 percent of any entity debarred by the federal government from contracting with a federal agency. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that the <b>Glen Rock Board of Education</b> is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award by the Board of Education to notify the Board of Education in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the Board of Education, permitting said Board of Education to declare any contract(s) resulting from this certification void and unenforceable.</p>			
Full Name (Print):		Title:	President
Signature:		Date:	May 29, 2021

End of Certification Form.

END OF DOCUMENT 00 30 00





State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION
20 W. STATE STREET
PO BOX 042
TRENTON, NEW JERSEY 08625-0042

REPLY TO:
TEL: (609) 943-3400
FAX: (609) 292-7651

TOTAL AMOUNT OF UNCOMPLETED CONTRACTS

(This form is to be used with the NOTICE OF CLASSIFICATION when submitting bids to the Department of Education.)

I Certify that the amount of uncompleted work on contracts is \$ 2,382,528.60

The amount claimed includes uncompleted portions of all currently held contracts from all sources (public and private) in accordance with N.J.A.C. 17:19-2.13.

I further certify that the amount of this bid proposal, including all outstanding incomplete contracts does not exceed my prequalification dollar limit.



Respectfully submitted,

By Your Way Construction Inc.

Name of Firm

Handwritten signature in blue ink

Signature

Pedro Costa, President

Title

Sworn to and subscribed before me
This 20th day of MAY
2021

404 Coit St.

Business Address

Irvington, NJ 07111

Notary Public

Handwritten signature of Stephanie Phu

STEPHANIE PHU
NOTARY PUBLIC OF NEW JERSEY
My Commission Expires 2/28/2022

(973) 849 - 6614

Phone

DOCUMENT 00 91 13  
ADDENDUM NUMBER 01

DATE: May 10, 2021  
PROJECT: Parking Lot Renovations at Central Elementary School  
PSA PROJECT: 8655  
OWNER: Glen Rock Board of Education  
ARCHITECT: Parette Somjen Architects L.L.C.  
TO: Bidders

This Addendum forms a part of the Contract Documents and modifies the Bidding Documents dated April 30, 2021, with amendments and additions noted below. Acknowledge receipt of this Addendum in the space provided in the Bid Form. Failure to do so may disqualify the Bidder. This Addendum consists of 1 page (including this section) and 0 full-size drawings.

1.1 Written Inquiries were due on May 7, 2021.

*No written inquiries or exceptions to the Substantial Completion date were received.*

1.2 Additional Information for Bidders

A. N/A

1.3 Attachments

A. N/A

The undersigned acknowledges receipt of and has reviewed Addendum No.01, and agrees to all conditions outlined herein. It is further agreed that this Addendum shall become part of the Contract Documents, and any resultant costs shall be included in the Bid Price.

*Pedro Costa, President*  
Printed Name of Bidder

*Your Way Construction Inc.*  
Company

Signature

*May 11, 2021*  
Date

END OF DOCUMENT 00 91 13

Certificate Number  
609192

Registration Date: 02/12/2020  
Expiration Date: 02/11/2022



# State of New Jersey

## Department of Labor and Workforce Development Division of Wage and Hour Compliance

### Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

Responsible Representative(s):  
Pedro Santos-Costa, President

Handwritten signature of Robert Asaro-Angelo.

Robert Asaro-Angelo, Commissioner  
Department of Labor and Workforce Development

Your Way Construction Inc.  
**2020**

This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner of Labor and Workforce Development.

NON TRANSFERABLE





## STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

**Taxpayer Name:** YOUR WAY CONSTRUCTION INC.

**Trade Name:**

**Address:** 404 COIT ST  
IRVINGTON, NJ 07111

**Certificate Number:** 0649208

**Effective Date:** August 09, 1995

**Date of Issuance:** March 29, 2012

**For Office Use Only:**

20120329100315547

Certification 57664

## CERTIFICATE OF EMPLOYEE INFORMATION REPORT INITIAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of ~~15-JUN-2017~~ to ~~15-JUN-2024~~

YOUR WAY CONSTRUCTION, INC.  
404 COIT STREET  
IRVINGTON NJ 07111



*Ford M. Scudder*

FORD M. SCUDDER  
State Treasurer

YOUR WAY CONSTRUCTION INC  
404 COIT ST  
IRVINGTON, NJ 07111



**State of New Jersey**

DEPARTMENT OF THE TREASURY  
DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION  
33 WEST STATE STREET · P.O. BOX 034  
TRENTON, NEW JERSEY 08625-0034



**NOTICE OF CLASSIFICATION**

In accordance with N.J.S.A. 18A:18A-27 et seq (Department of Education) and N.J.S.A. 52:35-1 (Department of the Treasury) and any rules and regulations issued pursuant hereto, you are hereby notified of your classification to do State work for the Department (s) as previously noted.

Aggregate Amount	Trade(s) & License(s)	Effective Date	Expiration Date
\$15,000,000	C009 -GENERAL CONSTRUCTION/ALTER.& ADDITIONS C059 -ROAD CONSTRUCTION & PAVING C056 -SEWER PIPING & STORM DRAINS	02/21/2020 02/21/2020 02/21/2020	02/20/2022

- Licenses associated with certain trades are on file with the Division of Property Management & Construction (DPMC).
- Current license information must be verified prior to bid award.
- A copy of the DPMC 701 Form (Total Amount of Uncompleted Projects) may be accessed from the DPMC website at [http://www.state.nj.us/treasury/dpmc/Assets/Files/dpmc-27\\_03\\_07.pdf](http://www.state.nj.us/treasury/dpmc/Assets/Files/dpmc-27_03_07.pdf).

ANY ATTEMPT BY A CONTRACTOR TO ALTER OR MISREPRESENT ANY INFORMATION CONTAINED IN THIS FORM MAY RESULT IN PROSECUTION AND/OR DEBARMENT, SUSPENSION OR DISQUALIFICATION. INFORMATION ON AGGREGATE AMOUNTS CAN BE VERIFIED ON THE DPMC WEB SITE.



CONTRACTOR NOTICE OF PREQUALIFICATION

for  
Your Way Construction, Inc.  
404 Coit Street  
Irvington, NJ 07000

In accordance with N.J.S.A. 18A:7G-41 and any rules and regulations issued pursuant hereto, your firm has been approved with the NJSDA for Prequalification:

Effective Date: August 6, 2020  
Expiration Date: February 20, 2022

Aggregate Limit: \$15 Million

Table with 3 columns and 40 rows of construction services, each with a checkbox. Checked items include: General Construction/Alterations & Additions, Sewer Piping & Storm Drains, Road Construction & Paving.

ANY ATTEMPT TO ALTER OR MISREPRESENT ANY INFORMATION CONTAINED IN THIS NOTICE MAY RESULT IN PROSECUTION, DEBARMENT, AND/OR DISQUALIFICATION.

Information contained in this notice can be verified at: https://sda03.njsda.gov/PublicReportsUI/VendorSearch.aspx

Certificate Number  
653443

Registration Date: 09/28/2020  
Expiration Date: 09/27/2022



# State of New Jersey

## Department of Labor and Workforce Development Division of Wage and Hour Compliance

### Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

Strategic Edge Services  
**2020**

Responsible Representative(s):  
Andrew Altobelli, President

Handwritten signature of Robert Asaro-Angelo.

Robert Asaro-Angelo, Commissioner  
Department of Labor and Workforce Development

This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner of Labor and Workforce Development.

NON TRANSFERABLE

STATE OF NEW JERSEY  
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/  
DIVISION OF REVENUE  
PO BOX 252  
TRENTON, N.J. 08646-0252

TAXPAYER NAME:

STRAIGHT EDGE STRIPING LIMITED LIABILITY

TRADE NAME:

ADDRESS:

18 RUE CEZANNE  
FRANKLIN NJ 08873  
EFFECTIVE DATE:

10/21/05

SEQUENCE NUMBER:

1241139

ISSUANCE DATE:

06/05/06

*Jama J. Quinlan*  
Acting Director  
New Jersey Division of Revenue

FORM BR 608-01